

## Signed Resolutions – June 16, 2025

- Res. #2025-223 Authorization for the Payment of Vouchers \$ 883,007.44
- Res. #2025-224 Reappointment to the Planning Board - Selby
- Res. #2025-225 Reappointment to the Planning Board - Rosenberg
- Res. #2025-226 A Resolution Amending the Personnel Policies and Procedures Manual of Lower Township (Lightning Awareness and Heat Stress Prevention)
- Res. #2025-227 Approval for Whale of A Day Festival
- Res. #2025-228 Approval for Behr Brewing 5K Scheduled for June 22, 2025
- Res. #2025-229 Reappointment to the Zoning Board of Adjustments- Bosco
- Res. #2025-230 Bid Acceptance and Contract Award for the FY2025 NJDOT Municipal Aid Program Reconstruction of Beach Avenue and Delaware Avenue to South State Inc. (LT-C-061) (\$231,581.20)
- Res. #2025-231 Annual Renewal of Liquor Licenses for the year 2025-2026
- Res. #2025-232 Approval for Pyrotecnico Fireworks Inc to Load and Unload a Fireworks Barge in Lower Township (Congress Hall)
- Res. #2025-233 Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for FY2025 Local Transportation Projects Funds (LTPF) – Reconstruction of Beachhurst Drive
- Res. #2025-234 Approval to Submit a Grant Application MA-2026- Resurfacing of Frances Avenue – 00072 and Execute a Grant Agreement For the FY2026 Municipal Aid Program (MA) with the New Jersey Department of Transportation
- Res. #2025-235 Resolution Amending Contracts with Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12A Adding Mohawk Lifts LLC Vendor #V00065739
- Res. #2025-236 Approval of Change Order #1 for the Engineering Services for the Construction Phase of FY2025 NJDOT Municipal Aid Program Reconstruction of Beach Avenue and Delaware (LT-C-061) (\$14,500)
- Res. #2025-237 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Small Cities \$400,000)
- Res. #2025-238 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Alcohol Education Rehab \$2,063.32)
- Res. #2025-239 Authorizing Payout of Terminal Leave (J.Grauel \$857.52)
- Res. #2025-240 Authorizing Payout of Terminal Leave (C.Muldoon \$285.22)
- Res. #2025-241 Authorization for 2025 Incentive Award for Insurance Waiver
- Res. #2025-242 A Resolution Requesting Approval from the County of Cape May to Install Poles within County Rights-Of-Way in Support of the Lower Township Hometown Heroes Program

*Resolution #5025-223*

Lower Township  
Bill List By Vendor Id

06/13/2025

11:14 AM

Ranges		Item Status		Purchase Types		Misc	
Range: First to Last Rcvd Batch Id Range: First to Last		Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Include Project Line Yes Items: Format: Condensed Include Non-Budgeted: Y Vendors: All	
Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00110		ANCO HOME CENTER	~				
25-01014	04/17/25	RDS/SIGN/BLDG/DPW/APRIL	Open	\$770.84	\$0.00		
00153		ATLANTIC CITY ELECTRIC*					
25-01500	06/09/25	ACE STREET LIGHTS	Open	\$42,429.62	\$0.00		
00199		AUTO ZONE INC					
25-01438	06/05/25	HARMONIC BALANCER OEM/DPW	Open	\$96.83	\$0.00		
00257		BAYSHORE LANDSCAPING INC*					
25-00638	03/06/25	RES#25-50	Open	\$16,350.00	\$0.00		
00292		ASCAP*					
25-00715	03/18/25	LICENSE FEE FOR CONCERTS- 2025	Open	\$445.00	\$0.00		
00425		CAROL A. BRAND					
25-01524	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
00590		CAPE 47 LUMBER CO.					
25-01182	05/08/25	PARTS/DPW	Open	\$721.10	\$0.00		
00784		CAPE MAY STAR & WAVE					
25-01434	06/05/25	Legals - 5/21 & 5/28/2025	Open	\$112.00	\$0.00		
01125		MARGARET CROMPTON					
25-01603	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
01170		VERIZON WIRELESS* F/S					
25-01439	06/05/25	FS 04.27 05.26	Open	\$168.49	\$0.00		
01171		VERIZON WIRELESS - TOWNHALL					
25-01496	06/09/25	IPHONE BILL-#723051842-00001	Open	\$1,368.30	\$0.00		
25-01499	06/09/25	VERIZON PHONE #622310837-00001	Open	\$503.44	\$0.00		
		Vendor Total:		\$1,871.74			
01200		DELTA DENTAL PLAN OF NJ					
25-01664	06/13/25	MAY 2025 DENTAL ADMIN	Open	\$1,411.74	\$0.00		
25-01665	06/13/25	MAY 2025 DENTAL CLAIMS	Open	\$10,103.85	\$0.00		
		Vendor Total:		\$11,515.59			
01230		G & E TRAILERS*					
25-01152	05/06/25	2024 DIAMOND CLPX TRAILER	Open	\$14,158.15	\$0.00		
01246		ROCCO SANSONE					
25-01401	06/02/25	SOCCER OFFICIAL	Open	\$80.00	\$0.00		
01490		ROBERT FESSLER					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
01490		ROBERT FESSLER	<i>Account Continued</i>				
25-01504	06/10/25	VISION REIMBURSEMENT	Open	\$89.95	\$0.00		
01496		TIMOTHY FAIRMAN					
25-01659	06/12/25	VISION REIMBURSEMENT	Open	\$165.00	\$0.00		
01530		FIRE DISTRICT #1					
25-00398	02/06/25	2025 FIRE DISTRICT #1 TAX	Open	\$148,027.50	\$0.00		
01540		FIRE DISTRICT #2					
25-00410	02/07/25	2025 FIRE DISTRICT #2 TAXES	Open	\$213,460.00	\$0.00		
01550		FIRE DISTRICT #3					
25-00412	02/07/25	2025 FIRE DISTRICT #3 TAXES	Open	\$199,765.17	\$0.00		
01637		ANN G.HEAP-HELVESTON					
25-01517	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
01653		GENTILINI FORD ~					
25-01461	06/06/25	PARTS FOR VEHICLES/DPW	Open	\$3,862.42	\$0.00		
01741		GENTILINI CHEVROLET, LLC ~					
25-01426	06/04/25	PARTS/DPW	Open	\$65.14	\$0.00		
25-01472	06/06/25	SENSORS/DPW	Open	\$832.50	\$0.00		
		<b>Vendor Total:</b>		<b>\$897.64</b>			
01806		ANTHONY J HARVATT, II, ESQ					
25-01203	05/13/25	ZBA SOLICITOR SALARY (JUNE)	Open	\$834.00	\$0.00		
25-01204	05/13/25	ZBA RESOLUTION VOUCHER	Open	\$200.00	\$0.00		
25-01445	06/06/25	LT ZBA V. MCGOVERN	Open	\$375.00	\$0.00		
25-01457	06/06/25	LT ZBA V. ZIMICK	Open	\$750.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$2,159.00</b>			
01873		HOME DEPOT*					
25-01019	04/17/25	RDS/SANT/RECY/DPW	Open	\$360.96	\$0.00		
02014		ALL TRAFFIC SOLUTIONS*					
25-01392	06/02/25	SHIELD 12-REPLACEMENT (MVA)	Open	\$4,540.75	\$0.00		
02208		PENNY BECICA-KRAUS					
25-01521	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
02334		LOWER TWP CHAMBER OF COMMERCE					
25-01431	06/04/25	Home Town Hero's Campaign	Open	\$2,500.00	\$0.00		
25-01462	06/06/25	June 12 Luncheon	Open	\$120.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$2,620.00</b>			
02402		MGL PRINTING SOLUTIONS ~					
25-01376	05/30/25	2025 TAX BILLS/ENVELOPES	Open	\$2,601.00	\$0.00		
02538		MARSH & MCLENNAN AGENCY, LLC					
25-00025	01/03/25	RES#2025-13 DNE \$40K	Open	\$3,333.33	\$0.00		B

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Vold Amount	Contract	PO Type
02538		MARSH & MCLENNAN AGENCY, LLC		<i>Account Continued</i>			
02585 25-01507	06/10/25	WILLIAM MASTRIANA LIEU OF HEALTH INSURANCE	Open	\$2,500.00	\$0.00		
03021 25-01422	06/04/25	NJ MOTOR VEHICLE COMMISSION REGISTRATION- 2025 TRAILER	Open	\$60.00	\$0.00		PC1
03023 25-01489	06/06/25	SIG SAUER INC* M400-M16-M4-AR15 TRAINING	Open	\$575.00	\$0.00		
03086 25-00465	02/13/25	NJ STATE ASSN CHIEFS OF POL* COMMAND AND LEADERSHIP COURSE	Open	\$1,400.00	\$0.00		
03162 25-00359	01/30/25	RUTGERS UNIVERSITY - OFFICE OF MATT RPA 1 2/5-4/12/25	Open	\$853.00	\$0.00		
03280 25-01374	05/30/25	PARAMOUNT SANITARY SUPPLY ~ CLEANING SUPPLIES	Open	\$1,438.17	\$0.00		
03305 25-01368	05/30/25	PEDRONI FUEL* NO LEAD GAS/DPW	Open	\$681.55	\$0.00		
03353 25-01355	05/28/25	POOL OPERATION MANAGEMENT* CPO COURSE FOR LT POOL	Open	\$380.00	\$0.00		
03387 25-01127	05/05/25	POGUE INC. * SAFETY AND HEALTH CONSORTIUM	Open	\$450.00	\$0.00		
03458 25-01525	06/11/25	JOANN H. RASH PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
03518 25-01425	06/04/25	RIGGINS, INC.* OFF HIGHWAY DIESEL/DPW	Open	\$940.82	\$0.00		
03537 25-01488	06/06/25	RUTGERS, THE STATE UNIVERSITY* TRAINING CLASS-MUN CURRENT FUN	Open	\$760.00	\$0.00		
03611 25-01081	04/28/25	SERVICE TIRE TRUCK CENTERS ~ TIRES/RD/SANT/DPW/MAY	Open	\$5,675.39	\$0.00		
03679 25-01599	06/11/25	BARBARA SLONIS PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
03683 25-01126	05/05/25	SNAP-ON TOOLS* UPGRADE SCANNER TOOL/DPW	Open	\$789.26	\$0.00		
03702 25-01537	06/11/25	PAUL A. SMARGIASSI PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
03899 25-01363	05/28/25	UPS SHIPPING URINE TO STATE LAB	Open	\$63.76	\$0.00		PC1

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
03899		UPS	<i>Account Continued</i>				
25-01467	06/06/25	SHIPPING URINE TO STATE LAB	Open	\$51.14	\$0.00		PC1
		<b>Vendor Total:</b>		<b>\$114.90</b>			
03904		LOWE'S HOME CENTER INC*					
25-01098	04/28/25	TOOLS FOR VARIOUS PROJECTS	Open	\$2,899.95	\$0.00		
25-01292	05/22/25	SUPPLIES/DPW	Open	\$611.29	\$0.00		
25-01305	05/23/25	TRASH CAN/ DPW	Open	\$1,365.25	\$0.00		
		<b>Vendor Total:</b>		<b>\$4,876.49</b>			
03915		TURF EQUIPMENT & SUPPLY CO ~					
25-00982	04/14/25	MOWER PARTS/DPW	Open	\$281.18	\$0.00		
03935		STAPLES BUSINESS ADVANTAGE*					
25-01302	05/23/25	COUNCIL MEETING CHAIRS	Open	\$3,709.72	\$0.00		
25-01514	06/11/25	TOWNHALL SUPPLIES- KEURIG	Open	\$144.01	\$0.00		
		<b>Vendor Total:</b>		<b>\$3,853.73</b>			
03971		VERIZON WIRELESS MDT POLICE					
25-01424	06/04/25	MAY MDT VERIZON CHARGES	Open	\$1,238.21	\$0.00		
04075		BARBER CONSULTING SERVICES LLC					
25-01423	06/04/25	CLOUD BACK-UP 1 year '25-'26	Open	\$1,200.00	\$0.00		
04085		CHRISTOPHER WINTER					
25-01495	06/06/25	MEDICAL REIMBURSEMENT	Open	\$35.27	\$0.00		
25-01501	06/10/25	MEDICAL REIMBURSEMENT	Open	\$120.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$155.27</b>			
04097		CINTAS FIRST AID AND SAFETY*					
25-01154	05/06/25	FIRST AIDE/MAY/DPW	Open	\$59.58	\$0.00		
25-01250	05/16/25	PD Supplies	Open	\$18.96	\$0.00		
25-01380	05/30/25	RE-STOCK REC. DEPARTMENT	Open	\$87.98	\$0.00		
25-01486	06/06/25	RE-STOCK CABINETS	Open	\$653.54	\$0.00		
		<b>Vendor Total:</b>		<b>\$820.06</b>			
04235		COLLEEN P GALLAGHER					
25-01522	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
04301		SEASHORE ASPHALT CORPORATION*					
25-00118	01/13/25	ASPHALT/PATCH/RDS/DPW/JAN	Open	\$1,200.28	\$0.00		
05083		ALLEGRA MARKETING,PRINT & MAIL					
25-01460	06/06/25	SUMMER 2025 NEWSLETTER	Open	\$380.00	\$0.00		
6053		KIM GRUCCIO					
25-01449	06/06/25	LACROSSE OFFICIAL	Open	\$70.00	\$0.00		
6079		KAITLIN BOYLE					
25-01658	06/12/25	MEDICAL REIMBURSEMENT	Open	\$320.00	\$0.00		
6081		SCOTT DOYLE					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Vold Amount	Contract	PO Type
6081		SCOTT DOYLE	<i>Account Continued</i>				
25-01451	06/06/25	LACROSSE OFFICIAL	Open	\$105.00	\$0.00		
7005		JULIE OSBORN					
25-01597	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7012		Y-PERS, INC*					
25-01370	05/30/25	SAFETY VEST/DPW	Open	\$167.50	\$0.00		
7079		SUBURBAN PROPANE L P*					
25-00850	03/31/25	DELIVERY OF PROPANE/BENNETTS	Open	\$1,406.26	\$0.00		
25-01655	06/12/25	FREEMAN DOUGLASS PARK	Open	\$2,777.70	\$0.00		
		<b>Vendor Total:</b>		<b>\$4,183.96</b>			
7098		SHORE VETERINARIAN ANIMAL					
25-00026	01/03/25	RES#2025-48 DNE \$64K ANIMAL	Open	\$5,333.00	\$0.00		B
7188		CHRISTINE CRAIG					
25-01581	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7190		STEPHEN W SHEFTZ					
25-01572	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7286		PETER H ZEREGA					
25-01604	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7291		WILLIAM FREDERICKSDORF					
25-01588	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7301		TREASURER, STATE OF NJ					
25-01208	05/13/25	INSPECTION/ELEVATOR/FISHING CR	Open	\$182.00	\$0.00		
7390		DARA NATHAN					
25-01448	06/06/25	LACROSSE OFFICIAL	Open	\$70.00	\$0.00		
7399		PATRICIA CONNOR					
25-01450	06/06/25	LACROSSE OFFICIAL	Open	\$70.00	\$0.00		
7405		CHARLOTTE B. ANDERSON					
25-01654	06/11/25	MEDICAL CLAIM/REIMBURSEMENT	Open	\$1,390.00	\$0.00		
7414		DANIELLE MORRISON					
25-01531	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
7480		DENISE L JONES					
25-01590	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7556		ATLANTIC ENVELOPE COMP, INC*					
25-01221	05/13/25	COURT ENVELOPES	Open	\$122.95	\$0.00		
7576		ROBERT THOMPSON JR.					
25-01493	06/06/25	MEDICARE SUPPLEMENT	Open	\$894.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
7585 25-01589	06/11/25	SHARON A TAYLOR PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7586 25-01550	06/11/25	KAREN GRASCH PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7590 25-01539	06/11/25	STEPHEN D ACKERMAN PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
7594 25-01619	06/11/25	JUDITH SARACCO PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7618 25-01464	06/06/25	MEGONIGAL ELECTRIC LLC ANNUAL POOL BONDING INSPECTION	Open	\$300.00	\$0.00		
7665 25-01533	06/11/25	JOHN BENIGNO PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
7673 25-01574	06/11/25	RANDI M ZIRING PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7688 25-01503	06/10/25	DEBORAH A JOHNS RETIREE HEALTH/RX INSURANCE	Open	\$3,000.00	\$0.00		
7689 25-01300	05/22/25	GOVERNMENT FORMS AND SUPPLIES* Business Cards - Jen Fleck	Open	\$50.00	\$0.00		
7792 25-01323	05/23/25	JPMONZO MUNICIPAL CONSULTING * SHBP WEBINAR 6/12/25	Open	\$50.00	\$0.00		
7820 25-00778	03/24/25	DEBLASIO & ASSOCIATES, P.C RES #25-136 POOL BUILDING	Open	\$985.00	\$0.00		B
25-01257	05/19/25	RES#25-155 PICKLE BALL COURTS	Open	\$17,490.00	\$0.00		
25-01373	05/30/25	ZBA BOARD ENGINEER VOUCHERS	Open	\$5,890.24	\$0.00		
<b>Vendor Total:</b>				<b>\$24,365.24</b>			
7846 25-01628	06/11/25	MARY E MCHUGH PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7848 25-01642	06/11/25	ROBIN LINN PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
7902 25-00656	03/07/25	BLUE360 MEDIA LLC ~ 2025 HANDBOOKS	Open	\$721.57	\$0.00		
7921 25-01494	06/06/25	WILLIAM PORCH VISION	Open	\$176.38	\$0.00		
7929 25-01220	05/13/25	AMAZON CAPITAL SERVICES, INC ~ LEWIS OFFICE SUPPLIES	Open	\$87.86	\$0.00		
25-01281	05/22/25	RACK BATTERY BACKUP TOWNHALL	Open	\$292.59	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
7929		AMAZON CAPITAL SERVICES, INC ~		<i>Account Continued</i>			
25-01308	05/23/25	VARIOUS EQUIPMENT PARTS	Open	\$713.13	\$0.00		
25-01336	05/27/25	MISC. OFFICE EQUIPMENT	Open	\$1,333.54	\$0.00		
25-01359	05/28/25	FS Ink	Open	\$651.17	\$0.00		
25-01360	05/28/25	PARTS FOR POLICE VEHICLES	Open	\$34.49	\$0.00		
25-01371	05/30/25	POOL SUPPLIES	Open	\$1,349.47	\$0.00		
25-01402	06/02/25	TRASH BAGS & DOGGIE BAGS	Open	\$2,997.75	\$0.00		
		<b>Vendor Total:</b>		<b>\$7,460.00</b>			
7960		CATHY HOLT ROBINSON					
25-01518	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
7962		WILLIAM R HARTLEY SR					
25-01529	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
7966		SUSAN REMER					
25-01639	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8084		CHRIS KANE					
25-01420	06/04/25	SOCCER OFFICIAL	Open	\$1,050.00	\$0.00		
8106		JOSEPHINE PETERSEN					
25-01560	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8107		THERESE HILLER					
25-01633	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8197		GREAT AMERICAN FINANCIAL SERV					
25-00655	03/07/25	2 NEW POSTAGE MACH 4/25-12/25	Open	\$728.90	\$0.00		B
8211		CONFIRE FIRE PROT SERV LLC*					
25-01440	06/05/25	MILLMAN FIRE/EXT INSPECTION	Open	\$472.50	\$0.00		
8212		MICHAEL CALAFATI ARCHITECT LLC					
24-01043	04/19/24	FOSTER HOUSE DESIGN	Open	\$10,439.75	\$0.00		B
8272		GLOBAL INTERACTIVE SOLUTIONS~					
25-01398	06/02/25	COURT ANNUAL ZOOM SERVICE	Open	\$179.88	\$0.00		
8493		SAMUEL GELLURA					
25-01506	06/10/25	VISION REIMBURSEMENT	Open	\$318.40	\$0.00		
8500		ROBERT OSBORN SR					
25-01630	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8502		KATHLEEN MILEY					
25-01602	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8588		DAVID CHARLES BRAND					
25-01526	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
8589		MARK S NATHAN					



Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
8589		MARK S NATHAN	<i>Account Continued</i>				
25-01562	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8590		ROBERT H BASCO					
25-01608	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8592		MICHAEL ROSENBERG					
25-01614	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8596		JOHN ERDOSY					
25-01582	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8597		GEORGE SOMERS					
25-01596	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8599		WADE RINIER					
25-01523	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
8600		NANCI M BROGAN PIECARA					
25-01552	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8601		KEVIN F DAVIS					
25-01538	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
8604		CAROLYN L QUALTERS					
25-01575	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8608		NANCY SMARGIASSI					
25-01585	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8721		BLANEY, DONOHUE, & WEINBERG PC					
25-00022	01/03/25	RES#2025-03 LABOR DNE \$40K	Open	\$1,881.00	\$0.00		B
25-00023	01/03/25	RES#2025-04 PROSECUTOR DNE 40k	Open	\$3,750.00	\$0.00		B
25-00024	01/03/25	RES#2025-04 WWC DNE \$10K	Open	\$833.33	\$0.00		
		<b>Vendor Total:</b>		<b>\$6,464.33</b>			
8735		SURENIAN EDWARDS & NOLAN LLC					
25-00482	02/13/25	AFF HOUSING RES #2025-15	Open	\$1,922.20	\$0.00		B
8795		MARC BRESLOW					
25-01548	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8796		LYNNE BRESLOW					
25-01549	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8797		SUSAN ROBERT					
25-01557	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8799		THERESA MCCABE					
25-01577	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8800		MARK DELANO					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Vold Amount	Contract	PO Type
8800		MARK DELANO	<i>Account Continued</i>				
25-01536	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
8802		DONNA DAVIS					
25-01643	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8804		ARTHUR MILLER					
25-01621	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8809		JOSEPH SCARDONE					
25-01541	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$350.00	\$0.00		
8812		JASON O HIRSH					
25-01623	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8818		POWERDMS INC ~					
25-01358	05/28/25	POWER READY POWER FTO EXP 7/26	Open	\$3,606.84	\$0.00		
8876		LESLIE A FALLON					
25-01591	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8877		THERESA MCPHERSON					
25-01610	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8878		ANNETTE WEIGELE					
25-01611	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8884		ALAN WOLFERSBERGER					
25-01584	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8885		JANE A SENICO					
25-01634	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8886		CAROL RODANO					
25-01620	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8887		WILLIAM TIRRI JR					
25-01600	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8889		JAMES DI MARTINO					
25-01625	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8891		FRANK J URSINO					
25-01624	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8893		GAIL DONAGHY					
25-01516	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
8895		LEE SACHS					
25-01613	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8899		GREG RUDINSKI					
25-01587	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
8899		GREG RUDINSKI	<i>Account Continued</i>				
8901 25-01576	06/11/25	DIANA M MCNAIR PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8902 25-01594	06/11/25	PATRICIA ROSENBERG PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8908 25-01497	06/09/25	COMCAST BUISNESS PHONES COMCAST BUSINESS PH #905366178	Open	\$1,313.69	\$0.00		
8909 25-01498	06/09/25	COMCAST BUSINESS PD INTERNET COMCAST-ETHERNET #708748079 PD	Open	\$984.95	\$0.00		
8936 25-01309	05/23/25	IAAI INC J.Embs annual dues 2025	Open	\$148.00	\$0.00		
8978 25-01447	06/06/25	BARRY COHEN LACROSSE OFFICIAL	Open	\$70.00	\$0.00		
8982 25-01573	06/11/25	ALDA GROFESIK PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8983 25-01583	06/11/25	STEPHEN MULLOCK PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8984 25-01598	06/11/25	DENNIS CHIOCCHI PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8985 25-01622	06/11/25	CHARLOTTE D CHERRY PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
8987 25-01632	06/11/25	ROBERT OENNING PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9026 25-01150	05/06/25	STARR SEPTIC LLC ~ LUXURY BATHROOM/DPW/MAY	Open	\$948.00	\$0.00		
9064 25-01364	05/28/25	INSIGHT PUBLIC SECTOR INC ~ E TICK RMS MAIN 8/1/25-7/31/26	Open	\$9,647.43	\$0.00		
9077 25-01629	06/11/25	SUZANNE MORGAN PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9079 25-01564	06/11/25	STANLEY MARKIEWICS PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9080 25-01626	06/11/25	ANDREW GRANDY PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9081 25-01616	06/11/25	CHERYL SWEENEY PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Vold Amount	Contract	PO Type
9081		CHERYL SWEENEY	<i>Account Continued</i>				
9082 25-01527	06/11/25	KARL DUERR PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
9083 25-01586	06/11/25	KATHY ROHRER PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9087 25-01400	06/02/25	IZAIAH LUGO SOCCER OFFICIAL	Open	\$40.00	\$0.00		
9168 25-01502	06/10/25	DENNIS C BOYLE VISION REIMBURSEMENT	Open	\$485.00	\$0.00		
9169 25-01515	06/11/25	EB EMPLOYEE SOLUTIONS LLC JUNE 2025 DIFF CARD ADMIN	Open	\$3,753.75	\$0.00		
9187 25-01636	06/11/25	CATHY MURPHY PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9190 25-01618	06/11/25	THOMAS R DAVIS PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9192 25-01605	06/11/25	SUSAN WALTZ PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9197 25-01592	06/11/25	FRANK PLUMLEY PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9199 25-01606	06/11/25	MARY MANYAK PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9200 25-01558	06/11/25	CHRIS KEMMERER PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9201 25-01579	06/11/25	MICHAEL KIRK PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9202 25-01578	06/11/25	CHARLOTTE KORNICKI PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9216 25-00043	01/07/25	ATLANTICARE REGIONAL MEDICAL RES#2024-229 YEAR 1	Open	\$5,000.00	\$0.00		B
9281 25-01645	06/11/25	EMMA NARCISO PRIMARY ELECTION 6/10/25	Open	\$150.01	\$0.00		
9282 25-01627	06/11/25	THOMAS SWIDER PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9283 25-01631	06/11/25	BETTY JEAN WAGNER PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
9285 25-01635	06/11/25	WANDA S DIAK PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9286 25-01644	06/11/25	KEVIN SWENOR PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9287 25-01615	06/11/25	SUSAN KATZ PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9289 25-01580	06/11/25	DEBBIE RAYNER PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9290 25-01595	06/11/25	JAMIE LARNEY PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9291 25-01638	06/11/25	DANIEL GILBERT PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9293 25-01609	06/11/25	IRENE LOGLISCI PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9300 25-01427	06/04/25	RYAN GIBSON SPRING SOCCER OFFICIAL	Open	\$420.00	\$0.00		
9316 25-00020 25-00021	01/03/25 01/03/25	THE BELASCO LAW FIRM LLC RES#2025-01 DNE \$40k RES#2025-01 DNE\$150K EXPENSES	Open Open	\$3,333.33 \$16,600.21	\$0.00 \$0.00		B
Vendor Total:				\$19,933.54			
9317 25-01429	06/04/25	VERIZON CONNECT FLEET USA LLC FLEET GPS 5/1-5/31/25	Open	\$341.10	\$0.00		
9334 25-01428	06/04/25	THOMSON REUTERS WEST GROUP COURT NJ CRIMINAL/MV LAW BOOK	Open	\$399.00	\$0.00		
9373 25-01096	04/28/25	IDENTISYS INCORPORATED FS ID Card ribbon	Open	\$261.03	\$0.00		
9401 25-01454	06/06/25	GRACIE PIERCE LACROSSE OFFICIAL	Open	\$70.00	\$0.00		
9403 25-01458	06/06/25	JOSEPH O. BAKER RETURN OF UNUSED DEV ESCROW	Open	\$1,919.05	\$0.00		
9404 25-01459	06/06/25	MITCHELL 1- SHOP KEY SHOPKEY DIAGNOSTICS SOFTWARE	Open	\$1,908.00	\$0.00		PC1
9405 25-01470	06/06/25	AIMEE MILLER REIMBURSEMENT-FINGER/BACKGROU	Open	\$57.73	\$0.00		
9406		EILEEN F. MARTINI					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
9406		EILEEN F. MARTINI	<i>Account Continued</i>				
25-01553	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9407		ELAINE POLACH					
25-01646	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9408		IRENE GIBBONS					
25-01647	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9409		LESLIE BAKER					
25-01648	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9410		BERNADETTE NARCISO					
25-01649	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9411		KATHLEEN R RAGAN					
25-01650	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
9412		BLUETRITON BRANDS INC.					
25-01508	06/11/25	FS water 06.01.2025	Open	\$25.09	\$0.00		
ADAMC		ROSEMARY ADAMCZYK					
25-01640	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
AGHAK		MARYAM AGHAKHANI					
25-01542	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$350.00	\$0.00		
BOSNA		KAREN MANETTE BOSNA					
25-01511	06/11/25	MONTH OF MAY '25	Open	\$175.00	\$0.00		
CZAJK		ARTHUR CZAJKOWSKI					
25-01641	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
CZES		MARY LOU CZESCIK					
25-01543	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
DOUGHERT		GEORGIA DOUGHERTY					
25-01528	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
FREAS		JEAN FREAS					
25-01637	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
HARTL		WILLIAM HARTLEY, JR					
25-01607	06/11/25	PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
HARTLEY		CHRISTINE HARTLEY					
25-01532	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
IAMES		MICHAEL IAMES					
25-01505	06/10/25	VISION REIMBURSEMENT	Open	\$285.00	\$0.00		
JOANE005		JOAN ELIASON					
25-01519	06/11/25	PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Vold Amount	Contract	PO Type
JOANE005		JOAN ELIASON	<i>Account Continued</i>				
KEEND 25-01534	06/11/25	DOLORES RAMBO PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
LOWER 25-01513	06/11/25	LOWER TOWNSHIP MAY 2025 DIFF CARD TRANSFER	Open	\$17,281.73	\$0.00		
MICHA010 25-01601	06/11/25	MICHAEL ELIASON PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
MORNI 25-01612	06/11/25	CARRISE MORNICK PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
MORRIC 25-01530	06/11/25	CRAIG R MORRISON PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
NOLANM 25-01535	06/11/25	MICHELLE NOLAN PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
SCHI 25-01540	06/11/25	ELAINE SCHIANO PRIMARY ELECTION 6/10/25 JUGDE	Open	\$325.00	\$0.00		
SEAGE 25-01289	05/22/25	SEAGEAR MARINE SUPPLY* Belles uniforms	Open	\$165.75	\$0.00		
SIXSM 25-00928	04/09/25	LLOYD SIXSMITH* EMPLOYEE TEE SHIRTS	Open	\$260.80	\$0.00		
SMITHS 25-01561	06/11/25	SHEILA D SMITH PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
STEBL 25-01617	06/11/25	RALPH P STEBLEIN PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		
YABOR 25-01593	06/11/25	PATRICIA YABOR PRIMARY ELECTION 6/10/25	Open	\$300.00	\$0.00		

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**Total Purchase Orders: 247 Total P.O. Line Items: 0 Total List Amount: \$876,983.44 Total Vold Amount: \$0.00**

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-223

Title: AUTHORIZING PAYMENT OF VOUCHERS

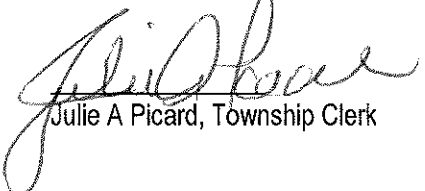
<u>VENDOR</u>	<u>CHECK #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
State of New Jersey	#4028	3 <sup>RD</sup> Qtr Unemployment	\$5,124.00
AMANJ	#6675	AMANJ CONFERENCE	\$ 900.00

TOTAL MANUAL CHECKS: \$6024.00  
TOTAL COMPUTER GENERATED: \$876,983.44

TOTAL BILL LIST \$883,007.44

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM			X				
ROY			X				
COOMBS		X	X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-224

Title: REAPPOINTMENT TO THE PLANNING BOARD

WHEREAS, Lindsey Selby, Class 4 Regular Member on the Planning Board, has a term which will expire, August, 2025 and has requested reappointment to the Board; and


WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made:

NAME	TYPE	TERM EXP
Lindsey Selby	Regular Member	August, 2029

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM			X				
ROY			X				
COOMBS		X	X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk

**jpocard**

---

**From:** Lindsey Selby <lindseyselby1116@gmail.com>  
**Sent:** Thursday, May 15, 2025 6:25 PM  
**To:** jpocard  
**Subject:** External

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

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Hi julie i would like to continue on planning board for lower township

Thank you  
Lindsey selby

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIION #2024-225

Title: REAPPOINTMENT TO THE PLANNING BOARD

WHEREAS, Michael Rosenberg Class 4 Regular Member, on the Planning Board, has a term which will expire August, 2025 and has requested reappointment to the Board; and

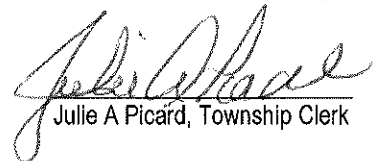
WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointments be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Michael Rosenberg	Regular Member	June, 2028

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk

Rec'd 5/19/2025 jo.

JULIE

I WOULD LIKE TO CONTINUE  
TO BE ON THE PLANNING BOARD

I HAVE NOT BEEN ACTIVE ON  
THE HISTORIC PRESERVATION COMMITTEE  
AND WOULD LIKE TO BE TAKEN  
OFF

THANKS

Michael Rosenberg

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-226

Title: **A RESOLUTION AMENDING THE PERSONNEL POLICIES AND PROCEDURES  
MANUAL OF LOWER TOWNSHIP**

**WHEREAS**, on September 16, 2020, the Township Council of the Township of Lower approved Resolution #2019-288, formally adopting a "Personnel Policies and Procedures Manual;" and

**WHEREAS**, over the years, the Township of Lower has continuously reevaluated and amended its Personnel Policies and Procedures Manual to incorporate additional policies and/or amendments to existing policies to promote the health, safety, and general welfare of its employees; and

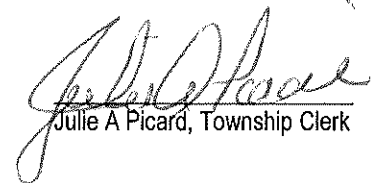
**WHEREAS**, the Township of Lower's Personnel Policies and Procedures Manual was most recently updated on November 6, 2023, in accordance with the approval of Resolution 2023-353; and

**WHEREAS**, upon further review, the Township of Lower has identified a need to amend the Personnel Policies and Procedures Manual to incorporate a Lightning Awareness Safety Program and a Heat Stress Prevention Program, copies of which are attached to this Resolution, to safeguard employees from potential risks and to protect their health, safety, and general welfare.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Personnel Policies and Procedures Manual of the Township of Lower be and hereby is amended to incorporate a Lightning Awareness Safety Program and a Heat Stress Prevention Program.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A. Picard, Township Clerk

# LIGHTNING AWARENESS SAFETY PROGRAM

Prepared for:

TOWNSHIP OF LOWER

Reviewed by (print name):

Michael Laffey

Signature:

Michael Laffey

Date:

5/29/25

**LIGHTNING AWARENESS SAFETY PROGRAM**  
Township of Lower

PURPOSE .....	3
SCOPE .....	3
TRAINING .....	3
POLICIES AND PRACTICES .....	3

# **LIGHTNING AWARENESS SAFETY PROGRAM**

Township of Lower

## **PURPOSE**

To reduce the risks of outdoor employees to lightning exposure while working in the field. Jobsite safety and that of employees of Township of Lower are addressed through education, affirmative weather planning, and the active use of available weather monitoring technology and devices.

## **SCOPE**

This written program identifies policies and practices that apply to all employees and all facilities owned or operated by Township of Lower with a special focus on outdoor workers.

## **TRAINING**

Lightning Safety awareness training will be provided within two (2) weeks of the date of hire for all outdoor personnel and must be repeated if there are any changes to the workplace, methods, technology, and/or devices.

In the absence of a triggered mandatory update training, refresher training in Lightning Safety shall occur annually during the end of the first quarter of the calendar year to coincide with the historic high lightning incidence summer months.

Initial and refresher training in Lightning Safety is mandated for all job assignments with primary outdoor job functions to include all directly ascending organizational chart supervisory levels of outdoor employees.

Mandated training materials for this Policy include:

- Review of Township of Lower Lightning Safety Policy
- Review of unit and assignment-specific procedures
- Handout: Lightning Safety When Working Outdoors" OSHA Fact Sheet
- Handout: Lightning Safety Tips by CDC
- Handout: Thunderstorms & Lightning by NJ OEM
- Video: Lightning Up Close by the WEATHER CHANNEL
- Video: Lightning Safety Tips by NWS/NOAA

## **POLICIES AND PRACTICES**

Personnel will continue to use their senses and will take cover whenever lightning and/or thunder is observed.

Sensors are a supplement to personal visual and audible observations as the initial geographic lightning strike in each area cannot be predicted by any available technology.



## **LIGHTNING AWARENESS SAFETY PROGRAM**

### **Township of Lower**

Crew Leader and/or individual shall check the daily weather forecast for lightning and note the time of the forecast.

Crew Leader and/or individual shall anticipate the forecasted weather and determine a plan to seek cover in advance.

Crew Leader and/or individual will use the smartphone lightning app set at 10 10-mile radius.

Crews will use the vehicle-mounted device when present, in all excavating equipment, set at 10-mile radius.

When a lightning strike is detected at or within the 10-mile radius all personnel shall immediately secure the site and take cover (Primary sheltering in a Structure with secondary sheltering in a close-topped Vehicle with tires).

In the event a device has malfunctioned or is inoperable, personnel shall use the Flash-To-Bang method to determine their distance from the lightning strike:

- Begin counting (seconds) on the lightning flash
- Stop counting when the associated clap of thunder is heard
- Divide this time in seconds by five (5) to determine the distance in miles of the strike

Work shall resume 30 minutes after the last lightning warning within the 10-mile radius.

Crew leaders shall download and install the "My Lightning Tracker" app (Google Play Store & Apple App Store) and preset a 10-mile radius. The App shall be set to produce audible and visual/pop-up notifications on all Township of Lower-issued and personal smartphones for field personnel.

Encourage downloading/installation on personally owned smartphones of affected employees.

Crew leaders, or their designee in their absence, shall be tasked to perform these pre-jobsite checks from the specific job site before setup for each individual job site assignment and record the same per OSHA recommendations with constant attention to changes in weather and notifications. When notice of lightning strike(s) occur within a ten (10) mile radius of a known job site/assignment, affected employees shall notify all known potentially affected employees within the job site without delay.

Township of Lower will investigate new equipment and technology, evaluate its feasibility, and implement it as determined to materially improve the safety of employees.

## Lightning Safety When Working Outdoors

Lightning strikes can severely injure or kill workers whose jobs involve working outdoors. Lightning is often overlooked as an occupational hazard, but employers need awareness about lightning hazards to ensure their workers' safety. This fact sheet provides employers and workers at outdoor worksites with lightning safety recommendations from the Occupational Safety and Health Administration (OSHA) and the National Oceanic and Atmospheric Administration (NOAA).

### Introduction

Lightning is a dangerous natural force. Annually in the United States, cloud-to-ground lightning occurs 20 to 25 million times and over 300 people are struck by lightning. During the past 30 years, about 50 people, on average, have been killed by lightning strikes every year, and many more suffer permanent disabilities.

Precautions should be taken to prevent worker exposure to lightning. Employers should recognize lightning as an occupational hazard. Supervisors and workers at outdoor worksites should take lightning safety seriously.

Workers whose jobs involve working outdoors in open spaces, on or near tall objects, or near explosives or conductive materials (e.g., metal) have significant exposure to lightning risks. Worker activities at higher risk for lightning hazards include:

- Logging
- Explosives handling or storage
- Heavy equipment operation
- Roofing
- Construction (e.g., scaffolding)
- Building maintenance
- Power utility field repair
- Steel erection/telecommunications
- Farming and field labor
- Plumbing and pipe fitting
- Lawn services/landscaping
- Airport ground personnel operations
- Pool and beach lifeguarding

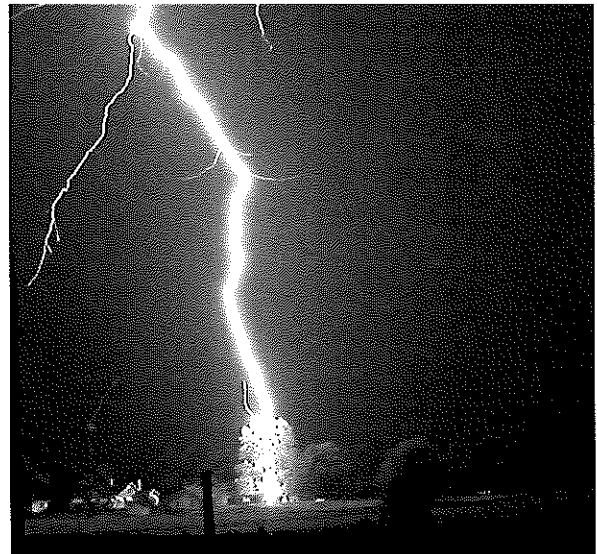


Photo: NOAA

Figure 1: Lightning strikes tall tree.

### Reducing Lightning Hazards When Working Outdoors

Employers, supervisors, and workers should understand lightning risks, characteristics, and precautions to minimize workplace hazards. Lightning is unpredictable and can strike outside the heaviest rainfall areas or even up to 10 miles from any rainfall.

Many lightning victims are caught outside during a storm because they did not act promptly to get to a safe place, **or they go back outside too soon after a storm has passed.** If signs of approaching thunderstorms occur, workers should not begin any task they cannot quickly stop. Proper planning and safe practices can easily increase lightning safety when working outdoors.

### **When thunder roars, go indoors!**

If you hear thunder, even a distant rumble, get to a safe place immediately.

Thunderstorms always include lightning. Any thunder you hear is caused by lightning!

NOAA advises that nowhere outside is safe when thunderstorms are in your area.

OSHA and NOAA recommend that employers and supervisors follow these lightning safety best practices for workers whose jobs involve working outdoors:

**Check NOAA Weather Reports:** Prior to beginning any outdoor work, employers and supervisors should check NOAA weather reports ([weather.gov](http://weather.gov)) and radio forecasts for all weather hazards. OSHA recommends that employers consider rescheduling jobs to avoid workers being caught outside in hazardous weather conditions. When working outdoors, supervisors and workers should continuously monitor weather conditions. Watch for darkening clouds and increasing wind speeds, which can indicate developing thunderstorms. Pay close attention to local television, radio, and Internet weather reports, forecasts, and emergency notifications regarding thunderstorm activity and severe weather.



Figure 2: Lightning strikes a communications tower.

Photo: NOAA

**Seek Shelter in Buildings:** Employers and supervisors should know and tell workers which buildings to go to after hearing thunder or seeing lightning. NOAA recommends seeking out fully enclosed buildings with electrical wiring and plumbing. Remain in the shelter for at least **30 minutes** after hearing the last sound of thunder.

**Vehicles as Shelter:** If safe building structures are not accessible, employers should guide workers to hard-topped metal vehicles with rolled up windows. Remain in the vehicle for at least **30 minutes** after hearing the last sound of thunder.

**Phone Safety:** After hearing thunder, do not use corded phones, except in an emergency. Cell phones and cordless phones may be used safely.

### **Emergency Action Plan**

Employers should have a written Emergency Action Plan (EAP), as outlined in 29 CFR 1910.38 or 29 CFR 1926.35. The EAP should include a written lightning safety protocol for outdoor workers. This lightning safety protocol should:

- Inform supervisors and workers to take action after hearing thunder, seeing lightning, or perceiving any other warning signs of approaching thunderstorms.
- Indicate how workers are notified about lightning safety warnings.
- Identify locations and requirements for safe shelters.
- Indicate response times necessary for all workers to reach safe shelters.
- Specify approaches for determining when to suspend outdoor work activities, and when to resume outdoor work activities.
- Account for the time required to evacuate customers and members of the public, and the time needed for workers to reach safety.

Employers should also post information about lightning safety at outdoor worksites. All employees should be trained on how to follow the EAP, including the lightning safety procedures.



Figure 3: Cranes are especially vulnerable to lightning.

Photo: NOAA

## What is lightning?

Lightning is a giant spark of electricity in the atmosphere between clouds or between a cloud and the ground.

Lightning can occur:

- Between the cloud and the ground (cloud-to-ground lightning)
- Within and between thunderstorm clouds (intra- and inter-cloud lightning)

For more information, see:

[www.nssl.noaa.gov/education/svrwx101/lightning/faq](http://www.nssl.noaa.gov/education/svrwx101/lightning/faq)

## Lightning Safety Training

Employers should adequately train all workers on lightning safety. Training should be provided for each outdoor worksite, so that supervisors and workers know in advance where a worksite's safe shelters are and the time it takes to reach them. Employers should train supervisors and workers to provide lightning safety warnings in sufficient time for everyone to reach a worksite's safe shelters and take other appropriate precautions.

## Lightning Warning Systems

An employer's EAP may include lightning warning or detection systems, which can provide advance warning of lightning hazards. However, no systems can detect the "first strike," detect all lightning, or predict lightning strikes. NOAA recommends that employers first rely on NOAA weather reports, including NOAA Weather Radio All Hazards: [www.nws.noaa.gov/nwr](http://www.nws.noaa.gov/nwr).



**Figure 4:** Preparedness reduces lightning risks.

(For NOAA toolkits for organizations and large venues see: [www.lightningsafety.noaa.gov/toolkits.shtml](http://www.lightningsafety.noaa.gov/toolkits.shtml))

Commercial lightning detection and notification services are available to monitor for lightning activity. These notification services can send alerts when lightning activity develops or moves to within a certain range of a work site. In addition, these commercial systems can provide mapped locations of lightning strikes from an approaching storm. However, these systems cannot predict the first lightning strike. Consequently, it is important to watch the sky for storms developing overhead or nearby and get to a safe place prior to the first lightning strike.

Portable and hand-held lightning detectors function by detecting the electromagnetic signal from a nearby lightning strike and then processing the signal to estimate the distance to the lightning strike. These devices typically do not detect all strikes, cannot predict the first strike, cannot provide the location of a strike, and are less accurate than the commercial detection and notification systems. In some cases, simply listening for thunder or watching the sky may be a better indication of a developing or nearby storm.

For situations which require advance notice of thunderstorms, NOAA recommends monitoring forecasts and radar observations from either commercial weather services or NOAA to stay informed of changing weather conditions.

## If Caught Outside in a Thunderstorm

If you find yourself caught outside during a thunderstorm, there may be nothing you can do to prevent being struck by lightning. There simply is no safe place outside in a thunderstorm. This is why it is very important to get to a safe place at the first signs of a thunderstorm. If you are caught outside follow NOAA's recommendations to decrease the risk of being struck.

- Lightning is likely to strike the tallest objects in a given area—you should not be the tallest object.
- Avoid isolated tall trees, hilltops, utility poles, cell phone towers, cranes, large equipment, ladders, scaffolding, or rooftops.
- Avoid open areas, such as fields. Never lie flat on the ground.
- Retreat to dense areas of smaller trees that are surrounded by larger trees, or retreat to low-lying areas (e.g., valleys, ditches) but watch for flooding.
- Avoid water, and immediately get out of and away from bodies of water (e.g., pools, lakes).

Water does not attract lightning, but it is an excellent conductor of electricity. For boating safety see NOAA PA 200252.

- Avoid wiring, plumbing, and fencing. Lightning can travel long distances through metal, which is an excellent conductor of electricity. Stay away from all metal objects, equipment, and surfaces that can conduct electricity.
- Do not shelter in sheds, pavilions, tents, or covered porches as they do not provide adequate protection from lightning.
- Seek fully-enclosed, substantial buildings with wiring and plumbing. In modern buildings, the *interior* wiring and plumbing will act as an earth ground. A building is a safe shelter as long as you are not in contact with anything that can conduct electricity (e.g., electrical equipment or cords, plumbing fixtures, corded phones). Do not lean against concrete walls or floors (which may have metal bars inside).

### OSHA Standards

Under the General Duty Clause, Section 5(a)(1) of the *Occupational Safety and Health Act of 1970* (OSH Act), employers are required to provide their employees with a place of employment that “is free from recognizable hazards that are causing or likely to cause death or serious harm to employees.” The courts have interpreted OSHA’s general duty clause to mean that an employer has a legal obligation to provide a workplace free of conditions or activities that either the employer or industry recognizes as hazardous and that cause, or are likely to cause, death or serious physical harm to employees when there is a feasible method to abate the hazard. This includes lightning hazards that can cause death or serious bodily harm.

During storms or high winds, OSHA prohibits:

- work on or from scaffolds (29 CFR 1926.451(f)(12));
- crane hoists (29 CFR 1926.1431(k)(8)); and
- work on top of walls (29 CFR 1926.854(c)).

In these situations, scaffold work may continue only if a qualified person determines it is safe and personal fall protection or wind screens are provided. Crane hoists may continue only if a qualified person determines it is safe.

### Helpful Resources

- NOAA Lightning Safety on the Job, [www.lightningsafety.noaa.gov/job.shtml](http://www.lightningsafety.noaa.gov/job.shtml)
- National Fire Protection Association (NFPA):
- *NFPA 780: Standard for the Installation of Lightning Protection Systems*, 2014 Edition, [www.nfpa.org/codes-and-standards/document-information-pages?mode=code&code=780](http://www.nfpa.org/codes-and-standards/document-information-pages?mode=code&code=780)
- National Lightning Safety Institute, [lightningsafety.com](http://lightningsafety.com)
- National Aeronautics and Space Administration (NASA), Global Hydrology Resource Center, Lightning and Atmospheric Electricity Research, [thunder.msfc.nasa.gov](http://thunder.msfc.nasa.gov)
- Transportation Research Board of the National Academies, *Protecting Airport Personnel from Lightning Strikes*, [onlinepubs.trb.org/onlinepubs/acrp/acrp\\_iop\\_004.pdf](http://onlinepubs.trb.org/onlinepubs/acrp/acrp_iop_004.pdf)

### Contact NOAA

For information on lightning safety, or to obtain data, educational and outreach materials, and posters, visit NOAA’s lightning safety website: [www.lightningsafety.noaa.gov](http://www.lightningsafety.noaa.gov) or the wrn program at [noaa.gov/wrn](http://noaa.gov/wrn). Contact NOAA at [wrn.feedback@noaa.gov](mailto:wrn.feedback@noaa.gov). Examples of data available from NOAA are provided below.

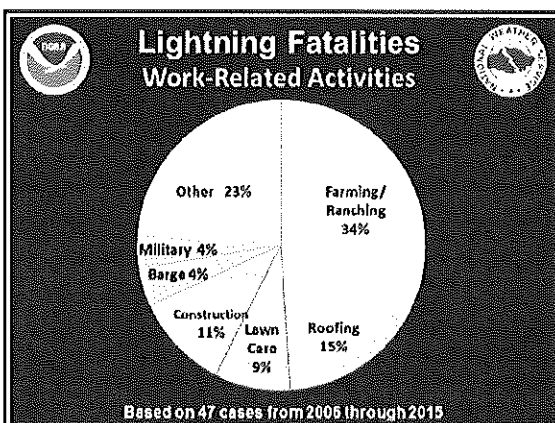


Figure 5: Work-related lightning fatalities

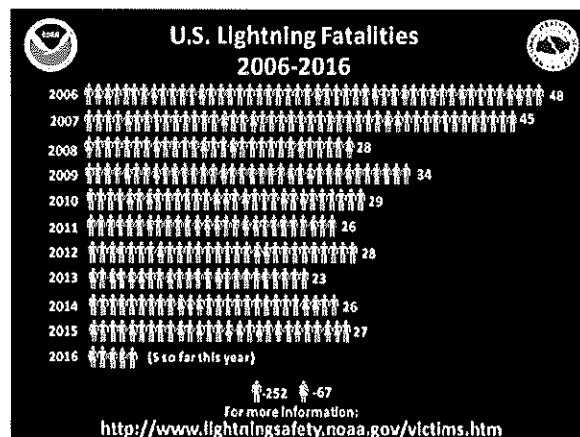


Figure 6: Annual lightning fatalities

## Contact OSHA

For more information, to report an emergency, fatality, inpatient hospitalization, amputation, or loss of an eye, or to file a confidential complaint, or to request OSHA's free On-site Consultation Program services for small and medium-sized businesses, contact your nearest OSHA office, visit [www.osha.gov](http://www.osha.gov), or call OSHA at 1-800-321-OSHA (6742), TTY 1-877-889-5627.

## Workers' Rights

Workers have the right to:

- Working conditions that do not pose a risk of serious harm.
- Receive information and training (in a language and vocabulary the worker understands) about workplace hazards,

methods to prevent them, and the OSHA standards that apply to their workplace.

- Review records of work-related injuries and illnesses.
- File a complaint asking OSHA to inspect their workplace if they believe there is a serious hazard or that their employer is not following OSHA's rules. OSHA will keep all identities confidential.
- Exercise their rights under the law without retaliation, including reporting an injury or raising health and safety concerns with their employer or OSHA. If a worker has been retaliated against for using their rights, they must file a complaint with OSHA as soon as possible, but no later than 30 days.

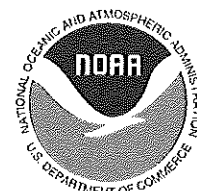
For more information, see OSHA's Workers page.



U.S. Department of Labor



Occupational Safety  
and Health Administration



# Lightning Safety

Thunder and lightning storms happen all the time. Know what to do to keep you and your family safe when storms strike!

## Safety Tips

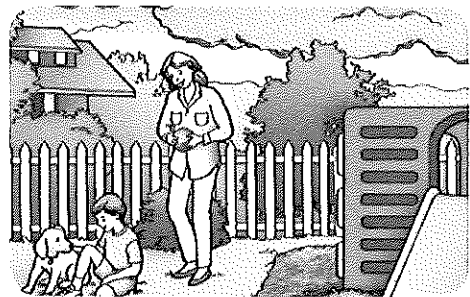
### Outdoor Safety

- **If you can hear** thunder, you are within striking distance of lightning. Look for shelter inside a home, large building, or a hard-topped vehicle right away.
- **Do not go under** trees for shelter. There is no place outside that is safe during a thunderstorm.
- **Wait at least 30 minutes** after hearing the last clap of thunder before leaving your shelter.
- **Stay away** from windows and doors. Stay off porches.
- **There is no safe place outside.** Places with only a roof on sports fields, golf courses, and picnic areas are not safe during a lightning storm. Small sheds should not be used.
- **If a person is struck** by lightning, call **9-1-1**. Get medical help right away.

### Indoor Safety

Turn off computers. Stay off corded phones, computers, and other things that put you in direct contact with electricity or plumbing. You **can use** a cell or cordless phone.

**Do not** wash your hands, bathe, shower, do laundry, or wash dishes.



### FAST FACTS

Lightning may strike  
**as far as 10 miles**  
from any rain.



NATIONAL FIRE  
PROTECTION ASSOCIATION  
The leading information and knowledge resource  
on fire, electrical and related hazards

Your Logo



State of New Jersey

Office of Emergency Management

NJ State Police Division Headquarters | P.O. Box 7068, West Trenton, NJ 08628

[Home](#) / [Plan & Prepare](#) / Thunderstorms & Lightning



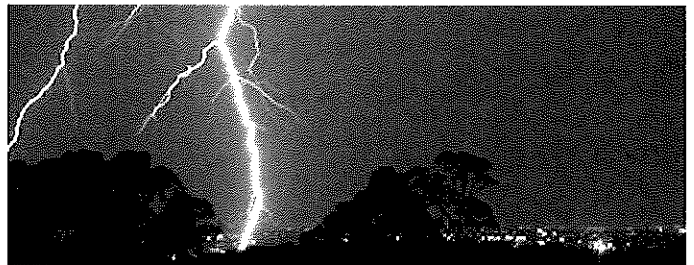
# Thunderstorms & Lightning

## Plan & Prepare for Thunderstorms & Lightning

Thunderstorms can occur **any time of year** in New Jersey. However, severe thunderstorms generally occur during the warmer months of **March through October**.

A typical thunderstorm is 15 miles in diameter and lasts an average of 30 minutes - far smaller than a hurricane or a winter storm. Despite their small size, however, **ALL** thunderstorms are dangerous.

Every thunderstorm produces lightning.



## What to do Before a Thunderstorm

### Basic Preparedness

- **Prepare yourself and your family** by creating an **Emergency Supply Kit** and a **Family Disaster Plan**. See NJOEM's **Basic Preparedness page** for more details.
  - **Your Kit** includes items that will help you stay self-sufficient for up to three days, if needed.
  - **Your Plan** includes evacuation plans, a place to reunite with loved ones, and an out-of-state contact person.
- **Check for hazards in the yard** outside your home. Dead or rotting trees and branches can fall during a severe thunderstorm and cause injury or property damage.
- **Know the warning signs:** Look for darkening skies, dark and towering clouds, flashes of light, or increasing wind. Listen for thunder. If you can hear thunder you are close enough to the storm to be struck by lightning and should go to safe shelter immediately.
- **Stay Tuned:** Listen to **NOAA Weather Radio** or your **local radio and television stations** for weather updates, Storm Watches or Warnings, and emergency instructions from public safety Officials.



- Remember: A **battery-powered radio** is a vital part of your Emergency Supply Kit. You can also track current weather conditions with **links available on our Current Weather/Traffic Web page**.



## Listen For Storm Watches And Warnings

The National Weather Service issues a **Severe Thunderstorm Watch** when a severe thunderstorm is likely to develop soon. This is the time to **locate a safe place in the home** and tell family members to **watch the sky** and **listen to the radio or TV** for more information.

A **Severe Thunderstorm Warning** is issued when a severe thunderstorm has been sighted or indicated by weather radar. At this point the danger is very serious. Everyone should **go to a safe place, turn on a battery-operated radio or TV** and **wait for the "all clear"** from the authorities.

## Estimating The Distance Of A Thunderstorm

**To estimate the distance:**

- Count the number of seconds between a flash of lightning and the next clap of thunder.
- Divide this number by 5 to determine the distance to the lightning in miles.

**The 30/30 Lightning Safety Rule:**

- If you cannot count to 30 seconds between a flash of lightning and the next clap of thunder, **GO INDOORS**.
- **STAY INDOORS** for 30 minutes after hearing the last clap of thunder.

## What to do During a Thunderstorm

### If You Are Indoors

- Secure outdoor objects such as lawn furniture that could blow away or cause damage.
- Shutter windows securely and brace outside doors. Draw blinds and shades over windows. If windows break due to objects blown by wind, the blinds will prevent glass from shattering into your home.
- Listen to a battery-powered radio or television for the latest storm information, and for instructions from Public Safety Officials.
- **DO NOT HANDLE** corded telephones or electrical appliances! **AVOID** bathtubs, water faucets and sinks! Telephone lines, electrical lines and metal pipes can all conduct electricity!
- Turn off the air conditioner. Power surges from lightning can overload the compressor, resulting in a costly repair job.

### If You Are Outdoors

- Stay away from bodies of water. If you are boating or swimming, get to land immediately!
- Try to get into a building or car - but avoid convertibles.
- If no structure is available:
  - Find a low spot away from trees, fences and poles. Make sure the place you pick is not subject to flooding!
  - Stay away from natural lightning rods such as golf clubs, tractors, fishing rods, bicycles, or camping equipment.
  - If you are in the woods, find an area protected by a **LOW** clump of trees. **NEVER** stand underneath a single large tree in the open.
- **IMPORTANT:** As quickly as possible, make your body the **SMALLEST** target possible and MINIMIZE your contact with the ground:
  - **SQUAT VERY LOW** to the ground with your **HANDS ON YOUR KNEES**, only touching the ground with your feet.
  - **DO NOT** lie down!

## If You Are In A Car

- Pull safely onto the shoulder of the road away from any trees that could fall on the vehicle.
- Stay in the vehicle and turn on the emergency flashers until heavy rains subside.
- Avoid flooded roadways. (**Remember: Turn Around, Don't Drown!**)
- The rubber tires will NOT protect your car from being struck by lightning. However, the steel frame of a hard-topped vehicle will provide increased protection if you are NOT touching metal in the car. You are much safer inside a vehicle than outside.

## What to do After a Thunderstorm

### If Someone Is Struck By Lightning

- **Call for Help.** Call 911 or your local Emergency Medical Services (EMS) number. Medical attention is needed as quickly as possible.
- **Give First Aid.** If breathing has stopped, begin rescue breathing. If the heart has stopped, a trained person should give CPR. IF the person has a pulse and is breathing, look and care for other possible injuries.
- **Check for Burns in Two Places.** The person may be burned, both where they were struck and where the electricity left their body.

Being struck by lightning can also cause nervous system damage, broken bones, and loss of hearing or eyesight.

- **Remember:** It is **NOT** dangerous for you to touch a person who has been struck by lightning. The person does not carry an electrical charge that can shock other people.

## After The Storm Passes

- Continue listening to local radio or TV stations or a NOAA Weather Radio for updated information and instructions. Access may be limited to some parts of the community, or roads may be blocked.
- Check on neighbors who may require special assistance - infants, elderly people and people with disabilities. People who care for them or have large families may need additional assistance caring for several people in emergency situations.
- Stay away from storm-damaged areas. Avoid putting yourself at risk from the residual effects of thunderstorms.
- Watch out for fallen power lines and report them immediately. Reporting potential hazards will get the utilities turned off as quickly as possible, preventing further hazard and injury.

## Track the Weather

- Track color-coded maps with New Jersey's real-time NWS weather forecasts, shore, tidal and river information:
  - NWS Philly/Mount Holly Site [↗](#)
  - NWS NYC/Upton Site [↗](#)
  - Advanced Hydrologic Prediction Service [↗](#)
- **Stay Tuned:** Listen to NOAA Weather Radio [↗](#) or your local radio and television stations for weather updates, Storm Watches or Warnings, and emergency instructions from public safety Officials.
  - Remember: A battery-powered radio is a vital part of your Emergency Supply Kit. You can also track current weather conditions with **links available on our Current Weather/Traffic Web page.**

## Severe Thunderstorms and Lightning: The Facts

Thunderstorms can occur any time of year in New Jersey. However, severe thunderstorms generally occur during the warmer months of March through October.

A typical thunderstorm is 15 miles in diameter and lasts an average of 30 minutes - far smaller than a hurricane or a winter storm. Despite their small size, however, **ALL** thunderstorms are dangerous.

Thunderstorms can produce lightning, tornadoes, strong winds, flash flooding and hail.

Lightning occurs with all thunderstorms. Each year, lightning causes an average of 67 fatalities nationwide. Many more are injured but survive with long-term, debilitating symptoms including memory loss, sleep disorders and muscle spasms.

Tornadoes produce winds in excess of 250 miles per hour. They can be a mile wide and stay on the ground over 50 miles. For more information see our **Tornado Preparedness** page.

Strong winds caused by a thunderstorm can exceed 100 mph and cause damage equal to a tornado. They can be extremely dangerous to aviation.

Flash flooding is the number one cause of death associated with thunderstorms, causing more than 140 fatalities each year. For more information see our **Flood and Flash Flood Preparedness** page.

Hail causes more than \$1 billion in crop and property damage each year nationwide.

Of the estimated 100,000 thunderstorms that occur each year in the United States, about 10 percent are classified as severe. The National Weather Service considers a thunderstorm severe if it produces hail at least ¾-inch in diameter, winds of 58 mph or stronger, or a tornado.

## Learn More

### American Red Cross

- [Directory of local Red Cross chapters.](#)

### National Weather Service

- [Weather Safety](#) 

### FEMA

- [FEMA for kids: Thunderstorms and Lightning](#) 

### Federal Alliance for Safe Homes (FLASH)

- [FLASH.org web site](#)

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HEAT STRESS PREVENTION PROGRAM  
Township of Lower

# HEAT STRESS PREVENTION PROGRAM

Prepared for:

**TOWNSHIP OF LOWER**

Reviewed by (print name):

Signature:

Michael Luffey  
Michael Luffey

Date:

5/29/25

# HEAT STRESS PREVENTION PROGRAM

## Township of Lower

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### PURPOSE

The purpose of this policy is to provide the necessary information to recognize, assess, and properly control heat stress in the workplace environment and thereby prevent heat stress-related injuries and illnesses.

This policy describes monitoring workplace environmental conditions, controls for preventing heat stress, and responding to heat-related injuries for the Township of Lower

### RESPONSIBILITIES

Township of Lower be responsible for the following elements of this policy:

1. Periodic review to ensure that it meets regulatory requirements and industry best practices.
2. Ensuring that training is scheduled.
3. Define a yearly acclimation schedule based on each year's temperatures.
4. Where permitted by employment contracts and agency needs, consider altering starting and ending times of shifts during extreme weather.
5. Monitors daily forecast and actual weather conditions and coordinates the activities of the day with Township of Lower.
  - a. The Department-recognized weather forecast is *a reliable and agreed-upon source of weather information, such as NOAA forecasts, local news, or an app.*

The Township of Lower shall be responsible for the following elements of this policy:

1. Scheduling training for employees.
2. Ensuring that training conforms to this policy.
3. Delivering training.

The Township of Lower shall be responsible for the following elements of this policy:

## **HEAT STRESS PREVENTION PROGRAM**

### **Township of Lower**

1. Implementing acclimatation measures, when possible, at the beginning of spring and summer heat.
2. To the extent possible, schedule strenuous work before or after the hottest portion of the day.
3. Ensuring water, shade and other heat protection measures are brought to worksites when heat or predicted heat conditions are high.
4. Monitoring break times to ensure they are sufficient, based on the heat indices.
5. Monitoring workforce for signs of dangerous heat stress injuries.

Employees shall be responsible for the following:

1. Attend and participate in training.
2. Follow heat stress prevention measures and encourage their teammates follow heat stress prevention measures, except when doing so would expose them to a greater hazard. If, in the employee's opinion this is the case, the employee is to notify their supervisor of the concern.
3. Monitor themselves and their teammates for early signs of heat stress injuries and take appropriate actions.

## **PROCEDURES**

When temperature will exceed 70 F for more than an hour during the work shift, a heat hazard assessment should be performed. Humidity, wind speed, direct sunlight exposure, metabolic work rate, and clothing should be considered.

When planning work in hot environments, supervisors shall consider the following administrative precautions to reduce the risk of heat stress related illnesses:

### **Hydration**

1. Employees shall have access to potable drinking water.
2. Where the supply of water is not plumbed or otherwise continuously supplied, at least 2 gallons of water per employee per shift shall be provided. Employers may begin the shift with smaller quantities of water if they have effective means for replenishment during the shift.
3. Frequent drinking of water shall be encouraged.

### **Cooling Mechanisms**

1. Employees suffering from heat illness or needing a preventative recovery period shall be provided access to an area with shade (natural shading, tents, tarps, umbrellas, etc.) that is either open to the air or provided with mechanical ventilation or cooling for a period of no less than five minutes, or as long as needed to dispel heat overload.

## **HEAT STRESS PREVENTION PROGRAM**

### **Township of Lower**

2. Access to shade shall be always permitted. Cooling measures other than shade (e.g., use of misting machines, air-conditioned vehicles etc.) may be provided in lieu of shade if these measures are at least as effective as shade.



## HEAT STRESS PREVENTION PROGRAM

Township of Lower

### **Administrative Controls**

1. Supervisors should consider a modified work schedule that allows earlier start times for the most strenuous tasks.
2. Supervisors should consider rotating job assignments that will allow different periods of work activity and reduce the heat load.
3. Self-pacing and extra breaks, if needed, shall be encouraged.
4. A buddy system, with emphasis on mutual observation and good communication, shall be encouraged.
5. In accordance with the adjusted temperature, a work/rest cycle (see Appendix A) should be implemented.
6. Per NIOSH, special precautionary measures should be taken to reduce physical exertion for persons with body weight above 200 pounds.

### **Emergency Situations & Emergency Callouts**

Specific guidelines in this section may have limited applicability in emergency response situations. However, measures to reduce the risk of heat stress shall be considered during all emergency response activities.

1. Supervisors shall adopt administrative; engineering controls and work practices that help protect employees from the effects of heat stress when temperatures are 90°F or higher. Guidelines include, but are not limited to, the following:
  - a. Monitor current weather conditions.
  - b. Provide drinking water to emergency work site as quickly as possible.
  - c. Set up appropriate work-rest cycles. See Appendix A.

### **Response & Treatment of Suspected Heat Stress Injuries**

1. **Heat Cramps Symptoms** include cramping or spasming muscles of the abdomen, arms, or legs:
  - a. Move the victim to shade or work vehicle with the air conditioning operating.
  - b. Allow the conscious victim to drink cool, preferably lightly salted liquids.
  - c. Monitor the victim. If cramps persist, consider calling 9-1-1.
2. **Heat Exhaustion Symptoms** include headache, nausea, dizziness, weakness, with heavy sweating:
  - a. Move the victim to shade or work vehicle with the air conditioning operating.
  - b. Allow the conscious victim to drink cold, not ice-cold, water.
  - c. Cool the victim with fans or fanning.
  - d. Have victim lie in reclining position; head down and feet/legs slightly elevated.
  - e. Monitor the victim. If symptoms persist, call 9-1-1.

## HEAT STRESS PREVENTION PROGRAM

### Township of Lower

3. **Heat Stroke Symptoms** include hot & dry skin, seizures, loss of consciousness, or altered mental status:
  - a. Call 9-1-1. This is a life-threatening emergency.
  - b. Move the victim to shade and aggressively cool the victim with fans/fanning and wetting with water.
  - c. Allow the conscious and alert victim to drink cold, not ice-cold, water.
  - d. Have the victim lie in reclined position; head down and feet/legs slightly elevated.

## TRAINING

Employees exposed to heat and high temperatures in the workplace shall receive initial training before their first assignment, and periodically afterwards, on at least the following topics:

1. The policies and procedures of this document.
2. How the body responds to and handles heat.
3. The risk factors and warning signs of heat stress.
4. The signs & symptoms and first aid measures for heat stress injuries.

## HEAT STRESS PREVENTION PROGRAM

Township of Lower

### APPENDIX A: WORK-REST GUIDELINES BASED ON HEAT INDEX

Reference: NIOSH

Adjust the air temperature reading as follows before going to the temperature column in the table:

- Full sun (no clouds): Add 13°
- Partly cloudy/overcast: Add 7°
- No shadows visible/work is in the shade or at night: no adjustment
- Per relative humidity:
  - 10%: Subtract 8°
  - 20%: Subtract 4°
  - 30%: No adjustment
  - 40%: Add 3°
  - 50%: Add 6°
  - 60%: Add 9° Adapted from EPA [1993]

With the assumption that workers are physically fit, well-rested, fully hydrated, under age 40, and have adequate water intake and natural ventilation with perceptible air movement.

Adjusted Temperature	Light Work work/rest cycle	Moderate Work work/rest cycle	Heavy Work work/rest cycle
< 95° F	Normal	Normal	Normal
95 – 96 ° F	Normal	Normal	45 min. / 15 min.
97 ° F	Normal	Normal	40 min. / 20 min.
98 – 99 ° F	Normal	Normal	35 min. / 25 min.
100 ° F	Normal	45 min. / 15 min.	30 min. / 30 min.
101 ° F	Normal	40 min. / 20 min.	30 min. / 30 min.
102 ° F	Normal	35 min. / 25 min.	25 min. / 35 min.
103 – 104 ° F	Normal	30 min. / 30 min.	20 min. / 40 min.
105 ° F	Normal	25 min. / 35 min.	15 min. / 45 min.
106 ° F	45 min. / 15 min.	20 min. / 40 min.	Caution
107 ° F	40 min. / 20 min.	15 min. / 45 min.	Caution
108 ° F	35 min. / 25 min.	Caution	Caution
109 ° F	30 min. / 30 min.	Caution	Caution
110 ° F	15 min. / 45 min.	Caution	Caution
± 111 ° F	Caution	Caution	Caution

# HEAT STRESS PREVENTION PROGRAM

Township of Lower

## APPENDIX B: DEFINITIONS

**Acclimatation** – The physiological changes that occurs in response to a succession of days of exposure to environmental heat stress, reduce the strain caused by the heat stress, and enable a person to work with greater effectiveness and with less chance of heat injury.

**Core Body Temperature** – the normal functioning temperature in the brain, the heart, and the abdominal organs.

**Heat Cramps** – a heat-related illness characterized by spastic contractions of the voluntary muscles (mainly arms, hands, legs, and feet), usually associated with restricted salt intake and profuse sweating without significant body dehydration.

**Heat Exhaustion** – a condition that occurs when the core body temperature rises above normal. It is caused by insufficient fluid intake and exposure to extreme heat for prolonged periods without rest.

**Heat Stress** – the net heat load to which a worker may be exposed from the combined contributions of metabolic cost of work, environmental factors (i.e., temperature, humidity, air movement, and the temperature of surrounding objects [radiant heat exchange]), and clothing requirements.

**Heat Stroke** – an acute heat-related medical emergency caused by an excessive rise in body temperature and failure of the body's temperature-regulating mechanism, characterized by sudden loss of consciousness, preceded by vertigo, nausea, headache, cerebral dysfunction, and bizarre behavior.

**Relative Humidity** - a measure of the actual amount of water vapor in the air compared to the total amount of vapor that can exist in the air at its current temperature.

**Rhabdomyolysis** – a potentially life-threatening emergency sometimes caused by a combination of heat stress and prolonged physical exertion where the muscle starts to break down and die, releasing proteins and electrolytes into the bloodstream.

**Work/Rest Cycle** – an administrative control measure that can help outdoor workers recover from the heat demands of physical work in hot environments. They can also help workers continue working safely and productively throughout the day.

# HEAT STRESS PREVENTION PROGRAM

Township of Lower

## APPENDIX C: ACCLIMATION PLAN

Reference: NIOSH

Benefits of acclimatization:

- Increased sweating efficiency (earlier onset of sweating, greater sweat production, and reduced electrolyte loss in sweat).
- Stabilization of the circulation.
- Work is performed with lower core temperature and heart rate.
- Increased skin blood flow at a given core temperature.

Acclimatization plan

- Gradually increase exposure time in hot environmental conditions over a period of 7 to 14 days.
- For new workers, the schedule should be no more than 20% of the usual duration of work in the hot environment on day 1 and a no more than 20% increase on each additional day.
- For workers who have had previous experience with the job, the acclimatization regimen should be no more than 50% of the usual duration of work in the hot environment on day 1, 60% on day 2, 80% on day 3, and 100% on day 4.
- The time required for non-physically fit individuals to develop acclimatization is about 50% greater than for the physically fit.

Level of acclimatization

- Relative to the initial level of physical fitness and the total heat stress experienced by the individual.

Maintaining acclimatization

- Can be maintained for a few days of non-heat exposure.
- Absence from work in the heat for a week or more results in a significant loss in the beneficial adaptations leading to an increased likelihood of acute dehydration, illness, or fatigue.
- Can be regained in 2 to 3 days upon return to a hot job.
- Appears to be better maintained by those who are physically fit.
- Seasonal shifts in temperatures may result in difficulties.
- Working in hot, humid environments provides adaptive benefits that also apply in hot, desert environments, and vice versa.
- Air conditioning will not affect acclimatization.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-227

Title: APPROVAL FOR WHALE OF A DAY FESTIVAL

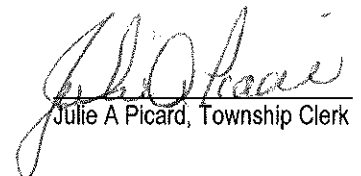
WHEREAS, the Town Bank Property Owners Association have requested permission to host an event called "Whale of a Day Festival" on Clubhouse Drive on Saturday, July 5, 2025; and

WHEREAS, the Town Bank Property Owners Association have provided the Township with the necessary documents and have received permission for the street closure.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-228

Title: APPROVAL FOR BEHR BREWING 5K SCHEDULED FOR JUNE 22, 2025

WHEREAS, an application has been received from Behr Brewing Company for the Behr Brewing 5K Run Event to be held June 22, 2025; and

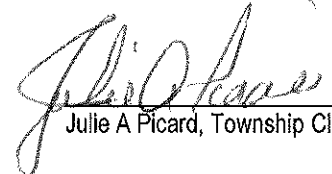
WHEREAS, the applicant has provided all the required paperwork, including indemnification, insurance certificates and approval from the County; and

WHEREAS, the Lower Township Police Department has been advised of this event.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above stated event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2025-229

Title: REAPPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, Robert Basco's term on the Zoning Board of Adjustment will expire August, 2025, and he has requested reappointment to the Board; and


WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointments be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Robert Basco	Regular Member	August, 2029

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk



**jpicaard**

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**From:** rhbsr <rhbsr@comcast.net>  
**Sent:** Friday, June 6, 2025 7:22 AM  
**To:** jpicaard; Patrick Wood  
**Subject:** External Zoning Board

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

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Good morning. I am advising you of my interest in continuing to serve on the Lower Township Zoning Board. Thanks Robert

Sent via the Samsung Galaxy Z Flip3 5G, an AT&T 5G smartphone

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-230

Title: **BID ACCEPTANCE AND CONTRACT AWARD FOR THE FY2025 NJDOT MUNICIPAL AID PROGRAM RECONSTRUCTION OF BEACH AVENUE AND DELAWARE AVENUE TO SOUTH STATE INC. (LT-C-061)**

**WHEREAS**, the Notice to Bidders for the FY2025 NJDOT Municipal Aid Program Reconstruction of Beach Avenue and Delaware (LT-C-061) was advertised on May 21, 2025 and accepted on Tuesday June 3, 2025 at 10:00 a.m. prevailing time; and

**WHEREAS**, One (1) sealed bid was submitted and reviewed by the Township Engineer, QPA and Superintendent of Public Works Gary Douglass; and

**WHEREAS**, South State Inc. was the lowest qualified bidder complied with the specifications and supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: 5-01-56-750-406 NJDOT Expenditures

Signature: *Lauren Read*  
Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

**AWARD TO:** **SOUTH STATE INC.**  
**TOTAL:** **\$231,581.20**

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025

*Julie A. Picard*  
Julie A Picard, Township Clerk

# DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

June 3, 2025

VIA EMAIL

Julie Picard, Clerk  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

Re: Township of Lower, Cape May County, NJ  
FY2025 N.J.D.O.T. Municipal Aid Program  
Reconstruction of Beach Avenue & Delaware Avenue  
D&A File #: LT-C-061

Dear Ms. Picard:

We have tabulated the one (1) bid received on June 3, 2025 for the above referenced project. As such, we have determined that the lowest responsible bidder appears to be South State, Inc. in the amount of \$231,581.20. Enclosed please find one (1) copy of the bid tabulation for your files.

In accordance with N.J.S.A. 40A:11-1 et seq., the award should be made to the lowest responsible bidder which appears to be South State, Inc., P.O. Box 68, Bridgeton, NJ 08302 in the amount of \$231,581.20. The contractual award should be made contingent upon approval from the New Jersey Department of Transportation, Township Purchasing Agent, Chief Financial Officer and Township Solicitor.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,  
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Mayor Frank Sippel (via email w/encl.)  
Michael Laffey, Manager (via email w/encl.)  
Margaret Vitelli, Qualified Purchasing Agent (via email w/encl.)  
Gary Douglass, Public Works Superintendent (via email w/encl.)  
Rob Belasco, Solicitor (via email w/encl.)  
Lauren Read, CFO (via email w/encl.)  
Colleen Crippen, Grants Coordinator (via email w/encl.)  
Cody Stanford (via email w/encl.)  
Andrew McTague (via email w/encl.)

**BID TABULATION**

Project Name: FY2025 N.J.D.O.T. Municipal Aid Program Reconstruction of Beach Avenue and Delaware Avenue (Spruce Avenue to Frances Avenue)

D&A Project #: LT-C-061

Client: Township of Lower

Bid Opening Date: 6/3/2025

South State, Inc.  
P.O. Box 68  
Bridgeton, NJ 08302

Item #	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	AMOUNT
N.J.D.O.T. PARTICIPATING ITEMS					
1	CLEARING SITE	LUMP SUM	LUMP SUM	LUMP SUM	\$16,000.00
2	ASPHALT PRICE ADJUSTMENT	1,900	DOLLAR	\$1.00	\$1,900.00
3	FUEL PRICE ADJUSTMENT	600	DOLLAR	\$1.00	\$600.00
4	CONSTRUCTION SIGNS	256	UNIT	\$0.01	\$2.56
5	DRUMS	12	UNIT	\$0.01	\$0.12
6	BREAKAWAY BARRIERS	2	UNIT	\$0.01	\$0.02
7	HMA MILLING, 3" OR LESS	9,000	S.Y.	\$5.00	\$45,000.00
8	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	1,200	TON	\$125.00	\$150,000.00
9	HOT MIX ASPHALT 19M64 BASE COURSE	80	TON	\$50.00	\$4,000.00
10	DENSE GRADED AGGREGATE BASE COURSE	300	S.Y.	\$1.00	\$300.00
11	TURF REPAIR STRIP	2,600	L.F.	\$0.01	\$26.00
12	BICYCLE SAFE GRATE	3	UNIT	\$500.00	\$1,500.00
13	INLET FILTERS, TYPE 1	150	S.F.	\$0.01	\$1.50
14	RESET EXISTING CASTING	15	UNIT	\$10.00	\$150.00
15	RESET WATER VALVE BOX	30	UNIT	\$1.00	\$30.00
16	TRAFFIC MARKINGS LINES, 12"	310	L.F.	\$7.00	\$2,170.00
17	RESET EXISTING STONE	450	S.Y.	\$10.00	\$4,500.00
18	HOT MIX ASPHALT DRIVEWAY, 2" THICK	50	S.Y.	\$70.00	\$3,500.00
19	RESET PAVERS	30	S.Y.	\$50.00	\$1,500.00
20	EXCAVATION, UNCLASSIFIED	100	C.Y.	\$0.01	\$1.00
21	CORE SAMPLES, HOT MIX ASPHALT	4	UNIT	\$100.00	\$400.00
Total Amount Bid Based on Estimated Quantities for Base Bid Items 1 - 21:					\$231,581.20

  
Marc DeBlasio, P.E., P.P., C.M.E.  
Township Engineer

6/3/2025  
Date

Bidder's Mathematical Error

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-231

Title: ANNUAL RENEWAL OF LIQUOR LICENSES FOR THE YEAR 2025-2026

**WHEREAS**, applications have been made by the persons, firms, and/or corporations hereinafter named for renewal of Plenary Retail Consumption Licenses, Plenary Retail Distributions Licenses and/or Club Licenses, heretofore granted by this issuing authority; and

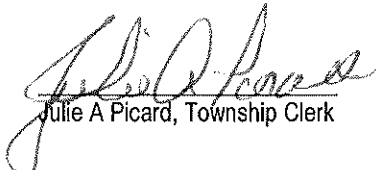
**WHEREAS**, all requirements of the applicants have been met, including the payment of the required fees and all laws and regulations for the control of alcoholic beverages; and

**WHEREAS**, this governing body is of the opinion that said applications should be granted and licenses issued.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, the Municipal Issuing Authority, that the licenses be issued to the person, firms and/or corporations named on the attached Schedule "A" for the period of one year commencing July 1, 2025 through June 30, 2026.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk

**SCHEDULE "A"**

<u>Number</u>	<u>Name &amp; Address</u>	<u>Type</u>	<u>Amount</u>
0505-31-021-001	Lt. Charles Buddy Lewis Veterans Home Association 6 E. Delaware Parkway Villas, NJ 08251 t/a Lt. Charles Buddy Lewis Veterans	Club	\$150.00
0505-31-022-001	Stella Maris Home Association 324 Breakwater Road Cape May, NJ 08204 t/a Stella Maris Home Association	Club	\$150.00
0505-31-023-003	Villas Fishing Club, Inc. 301 Pennsylvania Ave. Villas, NJ 08251 t/a Villas Fishing Club	Club	\$150.00
0505-31-024-001	Sunset Beach Sportsmens Club 6 Sunset Boulevard Cape May Point, NJ 08212	Club	\$150.00
0505-31-026-003	Lower Township Moose Lodge #1054 Loyal Order of Moose 569 Seashore Road Cape May, NJ 08204 t/a Lower Township Moose Lodge #1054	Club	\$150.00
0505-31-029-001	Diamond Beach Beach Club 600 E. Raleigh Avenue Lower Township, NJ 08260 t/a Diamond Beach Beach Club	Club	\$150.00
0505-31-030-001	Grand Beach Club 600 E. Rochester Avenue Lower Township, NJ 08260 t/a Grand Beach Club	Club	\$150.00
0505-31-031-002	Greater Cape May Elks Lodge #2839 901 Bayshore Road Lower Township, NJ 08251 t/a Greater Cape May Elks Lodge #2839 Benevolent and America Inc.	Club	\$150.00
0505-32-001-012	Cooks Liquor 3845 Bayshore Road N. Cape May, NJ 08204 t/a Gorman's Wines & Spirits	PRC (Broad C)	\$2,000.00
0505-33-003-008	Buttonwood Manor Inc. 3832 Bayshore Road Lower Township NJ 08204 t/a Red Brick Ale House & Grill	PRC	\$2,000.00
0505-33-004-005	Spicer Creek North, Inc 1216 Rt 109 Lower Township, NJ 08204 t/a Mayer's Bar	PRC	\$2,000.00

0505-33-005-005	Cape May Pub Inc Rt. 9 Florence Avenue Lower Township, NJ 08204 t/a Cape May National Golf Club	PRC	\$2,000.00
0505-33-006-007	The Cold Spring Fish & Supply Co. Fisherman's Wharf, P.O. Box 497 Lower Township, NJ 08204 t/a Lobster House & Bar, The Raw Bar	PRC	\$2,000.00
0505-33-007-004	Two Mile Crab House, LLC Fishdock Road Lower Township, NJ 08260 t/a Two Mile Crab House	PRC	\$2,000.00
0505-33-008-006	Port Marina, Inc 954 Ocean Drive Cape May, NJ 08204	PRC	\$2,000.00
0505-33-009-010	Driftwood Cove LLC 1200 State Highway No. 109 Lower Township, NJ 08204 t/a Lucky Bones	PRC	\$2,000.00
0505-33-010-009	PM Properties Management Corp 3729 Bayshore Road Lower Township, NJ 08204 t/a 5 West	PRC	\$2,000.00
<b>Special Conditions</b>	<b>The patio area may be open only for the hours of 12:00 noon until 10:00 p.m.</b>		
0505-33-011-007	Spy Glass of Cape May. 970 Ocean Drive Lower Township, NJ 08204 t/a Moon Cussers	PRC	\$2000.00
0505-33-012-012	RL Farms, Inc. 502 Sunset Boulevard Lower Township, NJ 08204 t/a Fish House	PRC	\$2,000.00
0505-33-015-010	HC Farms 926 Ocean Drive Lower Township, NJ t/a The Mad Viking	PRC	\$2,000.00
0505-33-016-007	Maypoint Hospitality Browning Avenue & Beach Drive Lower Township, NJ 08204 t/a Harpoons on the Bay	PRC	\$2,000.00
0505-33-017-006	PRJ2 LLC 5-7 W. Delaware Parkway, Lower Township, NJ 08251 t/a The Local Tavern	PRC	\$2,000.00
0505-33-019-011	Panico's Secondo, LLC 991 Ocean Drive, Lower Township Lower Township, NJ 08204 t/a Panicos Secondo	PRC	\$2,000.00

0505-33-020-004	Marco Voeks, Inc. 9600 Pacific Ave., Lower Township Lower Township, NJ 08260 t/a Crest Tavern	PRC	\$2,000.00
0505-36-014-005	<b>Pier Beverage LLC</b> 9701 Atlantic Ave., Lower Township , NJ 08260 T/A Hotel Icona	PRC	\$2,000.00
<b>Special Conditions</b>	<b>This license shall be exercised only during such period of time as the establishment is in operation as a hotel/motel containing at least 100 sleeping rooms equipped furnished for accommodation of guests.</b>		
0505-44-013-007	Matteras Liquor Corp 908 Route 109 Lower Township, NJ 08204 t/a Joe Canal's Discount Liquor of Cape May	PRD	\$1,000.00
0505-44-018-005	O'Doyle's Inc. 1900 Bayshore Road Villas, NJ 08251 t/a Villas Country Liquor Store	PRD	\$1,000.00
0505-44-028-005	Acme Markets Inc. 3845 Bayshore Road Lower Township, NJ 08204 t/a Acme	PRD	\$1,200.00



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-232

Title: **APPROVAL FOR PYROTECNICO FIREWORKS INC TO LOAD AND UNLOAD  
A FIREWORKS BARGE IN LOWER TOWNSHIP**

**WHEREAS**, Pyrotecnico Fireworks, Inc has requested permission to load and unload a barge in Lower Township for fireworks displays on the following date:


July 4, 2025 for Congress Hall Hotel / Rain Date July 5 or 7; and

**WHEREAS**, Pyrotecnico has provided the required proof of liability insurance required by the Uniform Fire Code Section 5:18-3.27 and signed a Hold Harmless Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Pyrotecnico Fireworks, Inc is hereby granted permission to load and unload the "fireworks barge" for the event listed above in accordance with all other necessary approvals and permits.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk



June 9, 2025

Township of Lower, NJ  
2600 Bay Shore Road  
Villas NJ 08251

Re: Pyrotecnico's July 4, 2025 Congress Hall Hotel NJ Load in/off Barge

To whom it may concern,

A Pyrotecnico representative will perform a first light inspection the morning of first light on July ~~4~~, 2025 (or July ~~4~~, 2025 if the display fires on the rain date) along the fireworks display site and safety fall out area of 985 Ocean Ave Cape May, NJ.

Per Pyrotecnico policy, Pyrotecnico shall be responsible for policing the fireworks display fallout zone and search for and disposing of unfired fireworks product after the fireworks display has been completed.

Should you have any questions, please do not hesitate to contact our office at 724.652.9555.

Sincerely,  
Pyrotecnico



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/9/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Acisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> 216-658-7100 <b>FAX (A/C, No):</b> 216-658-7101 <b>E-MAIL ADDRESS:</b> info@brittongallagher.com		
<b>INSURED</b> Pyrotecnico Fireworks Inc. 299 Wilson Road New Castle PA 16103		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		INSURER A : Everest Denali Insurance Company		16044
		INSURER B : Arch Specialty Insurance Company		21199
		INSURER C : Continental Indemnity Company		28258
		INSURER D : James River Insurance Company		12203
		INSURER E : AXIS Surplus Insurance Company		26620
INSURER F :				

**COVERAGES****CERTIFICATE NUMBER:** 449552638**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
D	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	Y	P0000003353	11/14/2024	10/14/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	GCD0010016-241	11/14/2024	10/14/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	UXP1035252-05	11/14/2024	10/14/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		Y	82-872096-04-38 (MASTER)	10/14/2024	10/14/2025	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Excess Liability #2	Y	Y	P-001-001451057-01	11/14/2024	10/14/2025	Each Occ/ Aggregate \$5,000,000 Total Limits \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced liability policies where required by written agreement.

Fireworks Display Date: July 3, 2025 Rain Date: July 5, 2025 / July 4, 2025/RD:7.6.25

Location: Barge @ Delaware Bay, Cape May, NJ 08204 / 7.4.25 Load in/off barge 985 Ocean Ave Cape May, NJ

Additional Insured: Township of Lower, NJ; Cape Atlantic Fisheries

**CERTIFICATE HOLDER****CANCELLATION**

Township of Lower, NJ 2600 Bay Shore Road Villas NJ 08251	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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**FIREWORKS DISPLAY**  
**HOLD HARMLESS AGREEMENT**

Between the Borough/Township/City/County of Township of Lower, NJ  
and Pyrotecnico Fireworks, Inc. (Contractor).

**WITNESSETH:**

1. Pyrotecnico Fireworks, Inc. (Contractor) agrees to release, indemnify and hold harmless the Borough/Township/City/County of Township of Lower, NJ from and against any loss, damage or liability, including attorneys' fees and expenses incurred by the latter entities and their respective employees, agents, volunteers or other representatives arising out of or in any manner relating to the manufacture, installation, firing or disassembly of any pyrotechnic equipment or device and/or the supervision and presentation thereof.

2. The applicant has furnished the Certificate of Insurance with limits of liability described below:

Workers Compensation/Employers Liability: \$1,000,000.00

General Liability: \$1,000,000.00

Automobile Liability: \$1,000,000.00

Umbrella Liability: \$9,000,000.00

A true copy of the Certificate of Insurance is attached indicating the member entity and applicable associations, recreations or committees formed by the member entity to organize the "event" must be named as additional insured on all liability policies.

3. The facilities will be used for the following purpose and no other:

Township of Lower, NJ  
Event: Fireworks Display Date: 07.03.2025 Rain Date: 07.05.2025

Dated: 12.18.2024 Signed: *Lynn Ann Hamed*  
Authorized Signature of the Contractor

Witness: *Mary M Killingsworth*

**Congress Hall Hotel Load in/off Barge July 4, 2025 / RD: July 5, 2025**



VERIFICATION CERTIFICATE

License No. \_\_\_\_\_

Bond No.: 107859447

Current Billing Term From June 15, 2024 to June 15, 2025

THIS IS TO CERTIFY that the above referenced Bond,  
issued by Travelers Casualty and Surety Company of America,  
dated June 15, 2023, in the amount of Two Thousand Five Hundred ( \$2,500.00 ) on behalf of  
Pyrotecnico Fireworks Inc. (as Principal),  
and in favor of The State of New Jersey (as Obligee),  
remains in effect, subject to all agreements, conditions and limitations.

Signed, sealed and dated March 07, 2024

Travelers Casualty and Surety Company of America



By: \_\_\_\_\_

Russell E. Vance

Attorney-in-Fact



Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company  
Farmington Casualty Company

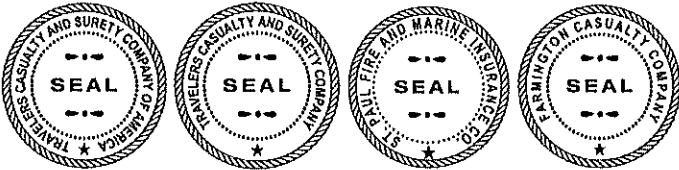
#### POWER OF ATTORNEY

Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, St. Paul Fire and Marine Insurance Company, and Farmington Casualty Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and the Companies do hereby make, constitute and appoint **Russell E. Vance** of Hartford, CT their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge the following bond or undertaking, and any riders thereto:

Surety Bond No.: 107859447

Principal: Pyrotecnico Fireworks Inc.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 16th day of February, 2024.



State of Connecticut

City of Hartford ss.

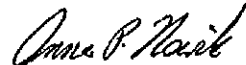
By:   
Bryce Grissom, Senior Vice President

On this the 16th day of February, 2024, before me personally appeared **Bryce Grissom**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



  
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

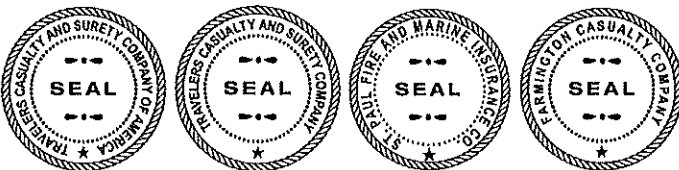
**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

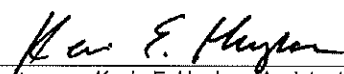
**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 07 day of March, 2024.



  
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-233

Title: APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR FY2025 LOCAL TRANSPORTATION PROJECTS FUNDS (LTPF) — RECONSTRUCTION OF BEACHHURST DRIVE

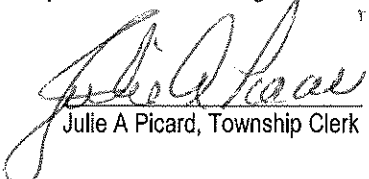
NOW THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Lower, County of Cape May, State of New Jersey formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LTPF-2025 Reconstruction of Beachhurst Drive – 00105 to the New Jersey Department of Transportation on behalf of Lower Township.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

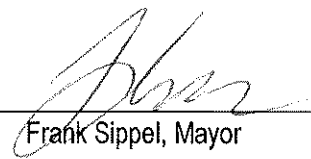
I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025

  
Julie A Picard, Township Clerk

My signature and the Clerk's seal serve to acknowledge the above Resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the Resolution above.

ATTEST and AFFIX SEAL

  
Julie A Picard, Township Clerk

  
Frank Sippel, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-234

**Title: APPROVAL TO SUBMIT A GRANT APPLICATION MA-2026 - RESURFACING OF FRANCES AVENUE - 00072 AND EXECUTE A GRANT AGREEMENT FOR THE FY2026 MUNICIPAL AID PROGRAM (MA) WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the New Jersey Department of Transportation accepts applications for the Municipal Aid Program; and

**WHEREAS**, this program is available to all counties and municipalities in the State of New Jersey; and

**WHEREAS**, subject to funding appropriation, the Municipal Aid Program is established to address specific focused local transportation issues throughout the State; and

**WHEREAS**, these projects are approved at the discretion of the Commissioner; and

**WHEREAS**, this grant program does not require a local match; and

**WHEREAS**, the Township of Lower carefully considers grant programs that assist the Township in achieving projects and programs that are priorities for the community; and

**WHEREAS**, the Township of Lower wishes to apply for to the Municipal Aid Program for grant MA-2026-Resurfacing of Frances Avenue -00072.

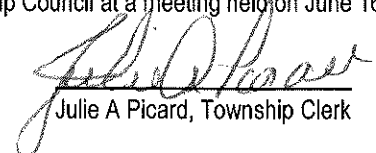
**NOW, THEREFORE, BE IT RESOLVED** that the Township of Lower formally approves a Municipal Aid Program grant application.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2026 – Resurfacing of Frances Avenue -00072 to the New Jersey Department of Transportation on behalf of Lower Township.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025

  
Julie A Picard, Township Clerk



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-235

Title: RESOLUTION AMENDING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12A ADDING MOHAWK LIFTS LLC VENDOR #V00065739

WHEREAS, the Township of Lower, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury Contract M4009 Vehicle Lifts with Garage and Fleet Maintenance Equipment-Statewide; and

WHEREAS, the Township of Lower intends to award State Contract Vendor Mohawk Lifts LLC Vendor #V00065739 under State Contract #25-COMG-108995 for Two (2) Wireless MP-Series 18,000 lb. Capacity Mobile Column 15" Forks and Two (2) Wireless MP-Series 16,000 lb. Capacity Mobile Column 22" Forks and installation for a total of \$71,306.58 subject to all the conditions applicable to the current State contracts; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #25-12 C-04-55-442-220

Signature: Lauren Read  
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded to Mohawk Lifts LLC pursuant to the proposal as follows:

AWARD: MOHAWK LIFT LLC  
TOTAL: \$71,306.58

BE IT FURTHER RESOLVED, that the Purchasing Agent is hereby authorized to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts until December 31, 2025.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025

Julie A. Picard  
Julie A Picard, Township Clerk



## TERMS AND CONDITIONS

- 1) This order is subject to the Terms and Conditions of New Jersey SW Contract #25-COMG-108995
- 2) A fork truck must be supplied at the offload site to unload the equipment from the freight carrier and, if applicable, for installation.
- 3) The Customer is responsible for inspecting all Products at the time of delivery and before signing the delivery receipt, freight bill, or bill of lading. Should the customer determine at the time of delivery that any items are damaged or missing the Customer must note the item, discrepancy, or condition on the delivery receipt, freight bill, or bill of lading. Mohawk is not responsible for missing or damaged products when the Customer has signed the delivery receipt, freight bill, or bill of lading in good condition. If equipment is refused at time of delivery or returned as undeliverable, shipping costs and restocking fees may apply. Standard commercial packaging applies.
- 4) Quoted installation does not include electrical hook-up or any concrete work which may be required. Electrical and any concrete work that may be required must be performed prior to Installer's appointment date.
- 5) Quoted installation does not include any unforeseen circumstances such as plumbing, electrical, in floor heat, rebar, steel structures, drain, or drain slopes in the existing floor. Installation price is subject to change if the lift is unable to be installed at the time of scheduled appointment, if the shop condition is not ready for installation (lack of adequate concrete, no electrical service, etc), or any other condition which would require additional return trips by the installer.
- 6) Price does not include Sales tax (unless applicable), duties, brokerage, or any other fees. Down Payments are Non-refundable.
- 7) Any and all permits, licenses, fees, etc. are the Customers' responsibility.
- 8) If installation cannot be performed at the time of delivery, then equipment must be paid within terms specified from invoice date. Installation charge to be paid when service is performed.

DUNS: 117797939 / CAGE CODE: 8VDK6 / UEI: F9QME4G11RT5 / FEIN: 85-3221959 / SMALL BUSINESS SAM REGISTERED

Quote# LowerTownship.MP.060425-SAE

V2.29.5

To place your order using this quotation, please fill in the following required information:

### BILLING INFORMATION

### SHIPPING INFORMATION

☐ Same as

Name: Lower Township

Name: \_\_\_\_\_

Address: 2600 Bayshore Rd  
Villas, NJ 08251

Address: \_\_\_\_\_

Contact: Gary Douglass

Contact: \_\_\_\_\_

Phone: 609 884 0898

Phone: \_\_\_\_\_

Email: G.Douglass@townshipoflower.org

Email: \_\_\_\_\_

Delivery Hours/Instructions: M-F 6:30am - 2pm

Acknowledged and Accepted by:

Gary Douglass

Authorized Buyers Name (PRINT)

[Signature]

Authorized Buyers Signature

Superintendent DPW

Title

6/9/25

Date

609 884 0898

Phone

G.Douglass@townshipoflower.org

Email

Remit orders to:

MOHAWK LIFTS LLC

PO Box 110, Amsterdam, NY 12010

ORDERS@MOHAWKLIFTS.COM

**BUY ONCE. BUY RIGHT. BUY A MOHAWK!**

**2025 Referenced State Contract Vendor Listing**

Revised 6-16-2025

## Exhibit A

<u>Vendor</u>	<u>Vendor#</u>
Advanced Electronic Design d/b/a Patrol PC	V00001448
All Traffic Solutions	V00014060
Amazon Services LLC	V00034812
Atlantic Tactical	V00000829
Axon Enterprise, Inc./Taser Intl	V00001512
Beyer Fleet LLC	V00000451
BRT Technologies	V00039583
CDW Government	V00001715
Celebrity Chrysler Jeep	V00000449
Chapman Ford Sales Inc.	V00004927
Chas S. Winner Ford	V00001600
Code 3/Vineland Auto Electric	V00001516
Day Chevrolet	V00002989
Dell Marketing Co	V00000889
DFFLM, LLC t/a Dditschman/Flemington Ford	V00000797
Drager Inc.	V00022167
Eagle Point Gun	V00000219
FP Mailing Solutions	V00003919
Garden State Highway Products	V00000174
Garden State Office Systems & Equipment	V0000218
General Sales Administration/Major Police	V00003997
General Spring Service	V00002775
Gentilini Ford	V00044491
GTBM /Gold Type Business Machines	V00000081
Hertrich Fleet Services	V00000212
HON Company	V00004896
Idemia Identity & Security USA LLC	V00001446
Insight Public Sector	V00004701
Kindle Ford	V00025617
KML Technology Inc	V00004733
Kyocera Document Solution	V00003913
Lawnmen Supply	V00001560
Liberty Parks and Playgrounds	V00013839
Lilliston Ford	V00017494
Lilliston Chrysler	V00004211
Malouf Ford Inc	V00000479
Mohawk Resources LTD	V00000882
Morophotrak Inc	V00001682
Motorolla Solutions Inc.	V00001813
MPH Industries	V00003203
Municipal Emergency Services	V00004418
Municipal Equipment Enterprises	V00003883
Neopost/ Quadient	V00002640
Nielsen Ford	V00032807
Office Business Systems Inc	V00000223
Pedroni Fuel Co	V00001489
Pitney Bowes	V00004523
R & R Radar Inc.	V00008868
Richard E. Pierson Materials	V00000871
Riggins	V00000345
Rubbercycle LLC	V00004506
Service Tire Truck Center	V00003901
SHI International	V00000229
Spatial Data Logic LLC	V00001955
Suburban Propane	V00004505
Ted Kingston	V00038670
Tricomm Service	V00000370
Valu-Auto Parts	V00005597
Verizon Wireless	V00002215
W.B Mason	V00001705
Watchguard Video	V00023307
Wireless Communications & Electronics	V00038639
Witmer Public Safety Group Inc.	V00004434
* Mohawk Lifts LLC	V00065739

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-236

Title: APPROVAL OF CHANGE ORDER #1 FOR THE ENGINEERING SERVICES FOR THE CONSTRUCTION PHASE OF FY2025 NJDOT MUNICIPAL AID PROGRAM RECONSTRUCTION OF BEACH AVENUE AND DELAWARE (LT-C-061)

WHEREAS, DeBlasio & Associates has been approved by Resolution #2024-402 on December 16, 2024 to provide Professional Services for the FY2025 NJDOT Municipal Aid Program Reconstruction of Beach Avenue and Delaware for \$38,000.00 for the design and Grant application; and

WHEREAS, DeBlasio & Associates has provided a proposal for \$14,500.00 for the Construction Phase FY2025 NJDOT Municipal Aid Program Reconstruction of Beach Avenue and Delaware (LT-C-061); and

WHEREAS, the Township Council desires to approve the Change Order #1 for DeBlasio & Associates and the CFO has certified the availability of funds by her signature in the budget as follows:

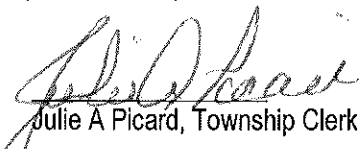
Appropriation: Ord #23-03 C-04-55-436-100

Signature: Lauren Read  
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 for DeBlasio & Associates is hereby approved to increase the contract total to \$52,500.00.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025

  
Julie A Picard, Township Clerk

# DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

June 13, 2025

VIA EMAIL

Gary Douglass, SuperIntendent  
Township of Lower Public Works Department  
2600 Bayshore Road  
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ  
FY2025 N.J.D.O.T. Municipal Aid Program  
Reconstruction of Beach Avenue & Delaware Avenue—  
Construction Phase Services  
D&A File #: LT-C-061**

Dear Mr. Douglass:

DeBlasio & Associates, P.C. is pleased to provide this proposal to provide our professional services for the **FY2025 N.J.D.O.T. Municipal Aid Program Reconstruction of Beach Avenue & Delaware Avenue-Construction Phase Services** which shall consist of the following roadways:

1. Beach Avenue/Delaware Avenue – Spruce Avenue to Frances Avenue

**Construction Phase Cost:** \$14,500.00


- Contract Administration
  - Shop Drawing and Submittal Review
  - Part Time Construction Observation
- Based on a 30 Day Construction Contract

**Total Professional Service Fee** \$14,500.00

Upon your authorization, we are prepared to begin work immediately on the Township's **FY2025 N.J.D.O.T. Municipal Aid Program Reconstruction of Beach Avenue & Delaware Avenue –Construction Phase Services**.

Should you have any questions or require any additional information, please do not hesitate to contact Cody Stanford at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,  
**DeBlasio & Associates, P.C.**

  
Marc DeBlasio, P.E., P.P., C.M.E.  
President  
T: 609-854-3311  
Marc@deblasloassoc.com

cc: Mayor Frank Sippel (via email)  
Michael Laffey, Manager (via email)  
Margaret Vitelli, QPA (via email)  
Julie Picard, Clerk (via email)  
Cody Stanford, EIT (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-237

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$400,000.00 for an item of revenue in the budget of the year 2025 as follows:

Miscellaneous Revenues –	
Revenue Offset with Appropriations -	Small Cities
Total with increase to be	\$ 400,000.00

SECTION 2.

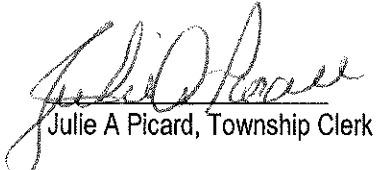
BE IT FURTHER RESOLVED that a like sum of \$400,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues -	Small Cities
State/Federal Share	\$ 400,000.00
Non State Share	\$
Total with increase to be	\$ 400,000.00

FURTHER RESOLVED that a certified copy of this Resolution with the appropriate documentation shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
WAREHAM			<input checked="" type="checkbox"/>			
ROY			<input checked="" type="checkbox"/>			
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
SIPPEL			<input checked="" type="checkbox"/>			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held June 16, 2025.

  
Julie A Picard, Township Clerk





Small Citi  
Log #: 202  
Applicant: L  
Status: Appli  
Access Level: Application

Start Menu Agency Info RFP Menu Application Menu

User: Mark Blauer He

[Return to Application Menu](#)

[VIEW SENT EMAIL](#)

[Application Contacts](#)

[Email Grant Contacts](#)

[Grant Contact Email History](#)

[Sent Email](#)

**Application** 2025-02292-0523  
**Email To** fsippel@townshipoflower.org  
**Email CC'ed** Albert.Rivera@dca.state.nj.us  
**Email From** sageadmin@dca.state.nj.us  
**Subject** Agency Award Single  
**Message**



PHILIP D. MURPHY  
*Governor*

TAHESHA L. WAY  
*Lieutenant Governor*

State of New Jersey  
DEPARTMENT OF COMMUNITY AFFAIRS  
101 SOUTH BROAD STREET  
PO Box 806  
TRENTON, NJ 08625-0806

JACQUELYN A. SUAREZ  
*Commissioner*

June 6, 2025

[Via Email: fsippel@townshipoflower.org]  
The Honorable Frank Sippel  
Mayor, Lower Township  
2600 Bayshore Road  
Villas, NJ 08251-1397

Dear Mayor Sippel:

On behalf of Governor Philip D. Murphy and the New Jersey Department of Community Affairs, I am pleased to inform you that Lower Township will receive a Small Cities CDBG grant of \$400,000. This award will provide funds to remove architectural barriers that hinder access by persons at the David Douglass Sr. Memorial Park.

Provision of such financial assistance is subject to appropriate execution of a grant/loan agreement with the Department and compliance with the terms, conditions and requirements set forth therein. Expenditures incurred prior to receipt of the executed grant agreement are incurred solely at the risk of the grant recipient should funding not be available to support this award. If you have any questions regarding funding, please do not hesitate to contact the Department of Community Affairs' Division of Housing and Community Resources at (609) 451-4512.

I would like to extend my best wishes for this most worthwhile project and its successful completion.

Sincerely,

Jacquelyn A. Suarez  
Commissioner

**Date Initiated** 6/6/2025 4:34:37 PM

**Date Sent** 6/6/2025 4:42:33 PM

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-238

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$2063.32 for an item of revenue in the budget of the year 2025 as follows:

Miscellaneous Revenues –

Revenue Offset with Appropriations -

Total with increase to be

Alcohol Education Rehab Fund

\$ 2063.32

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$2063.32 be and the same is hereby appropriated under the caption of:

General Appropriations –

Public & Private Programs Offset by Revenues -

State/Federal Share

Non State Share

Total with increase to be

Alcohol Education Rehab Fund

\$ 2063.32

\$

\$ 2063.32

FURTHER RESOLVED that a certified copy of this Resolution with the appropriate documentation shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
WAREHAM			<input checked="" type="checkbox"/>			
ROY			<input checked="" type="checkbox"/>			
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
SIPPEL			<input checked="" type="checkbox"/>			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held June 16, 2025.

  
Julie A Picard, Township Clerk

**STATE OF NEW JERSEY**  
Department of the Treasury  
New Jersey Comprehensive Financial System  
PO BOX 221  
Trenton, NJ 08625-0221

**Payment Details**

<b>Vendor Name:</b>	LOWER TWP
<b>Vendor Code:</b>	XXXXX5700(00)
<b>Payment Type:</b>	Check
<b>Check Number:</b>	0002405529
<b>Payment Date:</b>	Friday, June 6, 2025
<b>Check Total:</b>	\$2063.32

**Payment Line Details**

<b>Trans Code:</b>	AV
<b>Voucher Agency:</b>	JUDICIARY
<b>Voucher Number:</b>	97006113283
<b>Payee Reference:</b>	ALCOHOL ED REHAB FUND DWI
<b>Line Number:</b>	01
<b>Line Amount:</b>	\$2063.32
<b>Disbursed Amount:</b>	\$2063.32

**Additional Information**

<b>Budget Fiscal Year:</b>	2025
<b>Fund:</b>	760
<b>Agency:</b>	JUDICIARY
<b>Organization:</b>	ALCOHOL ED REHAB ENFOR FUND
<b>Appr Unit:</b>	001
<b>Object:</b>	6020
<b>Revenue Source:</b>	N/A
<b>Purchase Order #:</b>	N/A
<b>Contract Number:</b>	N/A
<b>CFDA Number:</b>	N/A
<b>CFDA Description:</b>	N/A

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-239

Title: AUTHORIZING PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has resigned from the Township and is entitled to payment for accumulated vacation and personal time; and

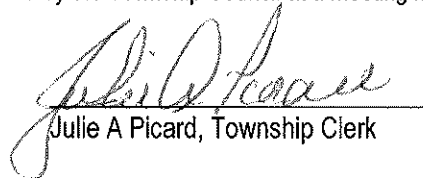
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Road that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that a payment due to James Grauel in the amount of \$857.52 is authorized and is chargeable to Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
WAREHAM			<input checked="" type="checkbox"/>			
ROY			<input checked="" type="checkbox"/>			
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
SIPPEL			<input checked="" type="checkbox"/>			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER  
RETIREMENT PAYOUT ANALYSIS  
DATE:

EMPLOYEE: Grauel, James  
 DATE OF RETIREMENT: 6/1/2025  
 DATE OF PAYMENT: \_\_\_\_\_  
 RESOLUTION #: \_\_\_\_\_

Annual Salary:	\$46,725.12
Hourly Rate:	\$37.44
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	37.44	0.00
Personal	19.17	37.44	717.84
Sick	0.00	37.44	0.00
Vacation	3.73	37.44	139.68
Other			
Terminal Leave Payout			\$857.52

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual	22 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp	0.00	0.00	0.00	0.00	0.00	0.00	
Personal	16.00	7.50	0.42	3.17	0.00	19.17	
Sick	37.00	29.00	0.42	12.27	0.00	0.00	
Vacation	0.00	23.00	0.42	9.73	6.00	3.73	
						Days	Not Eligible

Accrual and time used are current to 06/01/25 subject to change if time is used or not currently reported.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-240

Title: AUTHORIZING PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has resigned from the Township and is entitled to payment for accumulated vacation and personal time; and

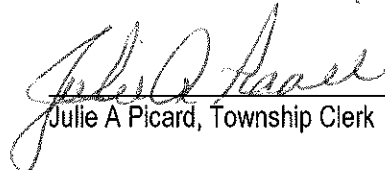
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a payment due to Christopher Muldoon in the amount of \$285.22 is authorized and is chargeable to Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
WAREHAM			<input checked="" type="checkbox"/>			
ROY			<input checked="" type="checkbox"/>			
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
SIPPEL			<input checked="" type="checkbox"/>			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER  
RETIREMENT PAYOUT ANALYSIS  
DATE:

EMPLOYEE: Muldoon, Christopher  
DATE OF RETIREMENT: 6/4/2025  
DATE OF PAYMENT: \_\_\_\_\_  
RESOLUTION #: \_\_\_\_\_

Annual Salary:	\$39,000.00
Hourly Rate:	\$18.75
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	18.75	0.00
Personal	(1.52)	18.75	(28.49)
Sick	0.00	18.75	0.00
Vacation	16.73	18.75	313.70
Other			
Terminal Leave Payout			<b>\$285.22</b>

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual	17 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp	0.00	0.00	0.00	0.00	0.00	0.00	
Personal	0.00	29.00	0.33	9.48	11.00	(1.52)	
Sick	0.00	108.50	0.33	35.47	0.00	0.00	Not Eligible
Vacation	0.00	94.00	0.33	30.73	14.00	16.73	
						Days	

Accrual and time used are current to 06/04/25 subject to change if time is used or not currently reported.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2025-241

Title: AUTHORIZATION FOR 2025 INCENTIVE AWARD FOR INSURANCE WAIVER

WHEREAS, the employees listed on the attached schedule have waived health insurance and are due an incentive amount per Superior Officers Union and PBA Union Contract, Article 12, Section F, AFSCME Union Contract, Article VII, Section F and Supervisors Contract, Article VI, Section F, and


WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for such payment in the current year's budget for Health Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to the attached schedule of employees in the amount of \$55,000.00 is authorized and chargeable to the 2025 Budget account 5-01-23-220-412.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
WAREHAM			<input checked="" type="checkbox"/>			
ROY			<input checked="" type="checkbox"/>			
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
SIPPEL			<input checked="" type="checkbox"/>			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk



Name	Amt
BARCAS JR, WILLIAM	2,500.00
BOSKO, APRIL	2,500.00
BOYLE Jr, KEVIN	2,500.00
CRIPPEN, COLLEEN	2,500.00
DELGUDICE, CATHERINE	2,500.00
DOUGLASS, GARY	2,500.00
DOUGLASS, JEFFREY M	2,500.00
FAMIANO, ANTHONY	2,500.00
GINDVILLE, STEVEN	2,500.00
GRETO, ANTHONY T	2,500.00
HEGARTY, ADAM	2,500.00
KELLEHER, WILLIAM	2,500.00
KOCIS III, WILLIAM T	2,500.00
LEWIS, CHRISTINE	2,500.00
LEWIS, KEVIN E	2,500.00
NUSCIS, MICHAEL T	2,500.00
PLENN, MITCHELL B	2,500.00
REILLY, MATTHEW	2,500.00
REMENTER JR, JOSEPH G	2,500.00
RYAN, CHARLES J	2,500.00
VANAMAN JR, DONALD	2,500.00
WEST, ANDREW	2,500.00
	55,000.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2025-242

Title: **A RESOLUTION REQUESTING APPROVAL FROM THE COUNTY OF CAPE MAY TO INSTALL POLES WITHIN COUNTY RIGHTS-OF-WAY IN SUPPORT OF THE LOWER TOWNSHIP HOMETOWN HEROES PROGRAM**

**WHEREAS**, the Township of Lower, in collaboration with the Lower Township Chamber of Commerce and the Cape Veterans Assistance Council (CVAC), has initiated a "Hometown Heroes" program to honor veterans and notable residents of the Township by displaying commemorative banners throughout the community; and

**WHEREAS**, the program currently utilizes poles installed by the Lower Township Chamber of Commerce within various public rights-of-way under the Township's jurisdiction to display "Hometown Hero" banners; and

**WHEREAS**, the Lower Township Chamber of Commerce has requested approval from the Township of Lower to install an additional twenty-three (23) poles in specific locations throughout the Township, which are located within public rights-of-way under the jurisdiction of Cape May County rights-of-way, specifically the following roads:

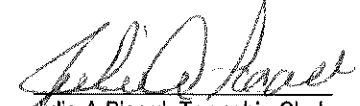
- Bayshore Road;
- Seashore Road;
- Breakwater Road; and
- Townbank Road.

**WHEREAS**, formal approval from the County of Cape May is required for any installations within County-owned rights-of-way.

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township hereby respectfully requests the approval and support of the Cape May County Board of County Commissioners to permit the installation of up to twenty-three (23) poles within the identified County rights-of-way for the purposes of supporting the Lower Township Hometown Heroes Program.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM			<input checked="" type="checkbox"/>				
ROY			<input checked="" type="checkbox"/>				
COOMBS		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 16, 2025.

  
Julie A Picard, Township Clerk